



**Allen Township
Park and Recreation Board
Meeting Minutes
March 26th, 2026
6:00 P.M.**

A General Meeting of the Allen Township Park and Recreation Board was held on Thursday, March 26th, 2026 at 6:00 P.M. at the Allen Township Municipal Building, located at 50 Snow Hill Road, Northampton, PA. Ms. O'Brien led the audience in the Pledge of Allegiance to the Flag.

1. Roll Call:

Present: Maria Bonett; Denise O'Brien; Donna Teklits; Mary Austin, Erik Kaintz; Ilene Eckhart, Manager

Absent: Mary Austin; Amber Averbek, Assistant Manager

2. Announcements and/or Actions to Add New Items to the Current Agenda: None.

3. Review of Minutes: Ms. Teklits made a motion to approve the minutes of October 23, 2025, and February 26, 2026; seconded by Ms. Bonnett. On the motion, by roll call vote, all present Board members voted yes.

4. Public to be Heard: There was no public comment.

5. Business Items:

A. Touch-a-Truck Event: The members discussed the Touch-a-Truck event scheduled for May 9, 2026, including placing advertisements and posting the event on the Township's website and Facebook page.

Ms. Eckhart indicated that the Board of Supervisors discussed assisting with parking.

B. Movies in the Park & Concert: The members discussed canceling one movie to reallocate funds toward a music event. They discussed hosting a band event at Covered Bridge Park on September 9, 2026.

Ms. Teklits made a motion to hold the event at Covered Bridge Park on September 19, 2026, ending at 7:00 P.M., and to secure an established band such as the Flower Heads or Southern Penn Dixie; seconded by Ms. Bonnett. On the motion, by roll call vote, all present members voted yes.

Ms. Bonnett made a motion to cancel the July 10, 2026, movie; seconded by Ms. O'Brien. On the motion, by roll call vote, all present members voted yes.

The members discussed combining trivia nights with movie nights. Ms. Teklits made a motion to approve the following: *The Sandlot* on June 27, 2026, with baseball trivia; *Lilo & Stitch* on July 24, 2026, with Disney trivia; and *The Super Mario Galaxy Movie* on August 7, 2026; seconded by Ms. Bonnett. On the motion, by roll call vote, all present members voted yes.

C. Future Events: The members discussed planning ahead to establish next year's budget.

Ms. Bonnett expressed interest in organizing an egg hunt. The members also discussed hosting a winter holiday event, holding two concert events, and organizing a dog park event featuring local veterinarians and dog trainers

They discussed potentially scheduling the dog park event between late March and mid-April. Ms. Bonnett noted that offering a vaccine clinic and microchipping services could be beneficial and will research further.

6. **Public to be Heard:** There was no public comment.
7. **Next Meetings:** Ms. O'Brien made a motion to relocate the April 23, 2026, 6:00 P.M. meeting to the Allen Township Dog Park and then continue the meeting at Howertown Park; seconded by Ms. Bonnett. On the motion, by roll call vote, all present members voted yes.
8. **Adjournment:** There being no further business, the meeting adjourned at 7:00 PM.

Respectfully Submitted,

Amber R. Averbeck



**Allen Township
Park and Recreation Board
Meeting Agenda
Thursday, March 26th, 2026
6:00 P.M.**

Location: 50 Snow Hill Road, Northampton, PA

The Allen Township Park and Recreation Board meeting will be held at Allen Township Municipal Building, located at 50 Snow Hill Road, Northampton, PA

A summary of the public comment policy and procedures is located at the end of the agenda as a reference for individuals wishing to address the Board during the “Public to be Heard” segments.

Note: Per Act 65 of 2021 requirements, this agenda was posted to the Township website, at the Township Municipal Building, and at the physical location of the proposed meeting, by Township staff on: March 24th, 2026.

1. Call to Order

2. Pledge of Allegiance to the Flag

3. Roll Call

_____ Denise O’Brien, Member _____ Ilene M. Eckhart, Manager

_____ Donna Teklits, Member _____ Erik Kaintz, Member

_____ Maria Bonett, Member _____ Mary Austin, Member _____ Amber Averbeck, Asst. Manager

5. Announcements and/or Actions to Add Items to Agenda

3. Review & Approval of Minutes (October 23rd, 2025 & February 26th, 2026)

4. Public to be Heard (Residents shall limit their comments to no more than three minutes)

5. Business Items

A. Touch-a-Truck Event

B. Movies in the Park & Concert

C. Future Events

6.

7. Public to be Heard (Residents shall limit their comments to no more than three minutes)

Next Meetings – All meetings will be held at the Allen Township Municipal Building, located at 50 Snow Hill Road, Northampton, PA 18067.

☐ *Park and Recreation Meeting April 23rd, 2026 at 6:00 PM*

8. Adjournment

-Public Comment Policy and Procedures-

- 1. A period for public comment will be held at the beginning of the meeting and at the conclusion of all agenda business items. Any public comments or questions shall be reserved until time on the agenda. Public comments and questions will not be permitted during the course of the Board's/Commission's business items.*
- 2. Individuals who speak must give their name, address and municipality prior to speaking.*
- 3. Time limit on length of public comment or presentation will be three (3) minutes per person, per meeting.*
- 4. A speaker will only be granted one three (3) minute extension, if given, for a maximum speaking time of six (6) minutes, at the discretion of the Chairman.*
- 5. Comments/questions shall be directed to the Board/Commission members only.*
- 6. Procedures will be in place to maintain proper decorum for the hearing. Public participation will be allowed but the Board will ensure respect for all citizens and maintain order. Personal attacks and outbursts will be ruled out of order. The Chairman of the Board or Commission may, within this discretion, rule out of order scandalous, impertinent, and redundant comment or any comment the discernible purpose of which is to disrupt or prevent the conduct of the business of the meeting.*
- 7. Individuals with lengthy written statements may submit them for the record and provide a verbal summary of three (3) minutes or less. Interested persons may email public comments via email, sent to manager@allentownship.org until 3:00pm local time the day of each meeting or by contacting the Township office. Public comment received via email will be read at the outset of the meeting. If you require an auxiliary aid, service or other accommodation, please contact the Allen Township offices in advance. In addition, an audio recording of the meeting will be posted to the Township website: www.allentownship.org within 48 hours of the meeting.*