



**Allen Township Board of Supervisors
Meeting Minutes
August 26th, 2025
6:00 P.M.**

A General Meeting of the Allen Township Board of Supervisors was held on Tuesday, August 26th, 2025, at 6:00 P.M. at the Allen Township Municipal Building, located at 50 Snow Hill Road, Northampton, PA. Mr. Frack led the audience in the Pledge of Allegiance to the Flag.

1. Roll Call:

Present: Gary Behler; Tim Paul; Dale Hassler; Jason Frack; B. Lincoln Treadwell, Jr., Esq.; Ilene Eckhart, Manager; Michael Schwartz, PE, Engineer (Gilmore & Associates, Inc.)

Absent: Paul Link

2. Announcements and/or Actions to Add New Items to the Current Agenda: None.

3. Public Hearings: None.

4. Public to be Heard: None.

5. Unfinished Business

A. East Bullshead Road Median Project – Payment Request #3 - \$61,190.48 and #4 - \$4,161.65: Ms. Eckhart noted that the East Bullshead Road Median project is substantially completed and reopened to traffic. Mr. Hassler made a motion to approve Payment Requests #3 for \$61,190.48 and #4 for \$4,161.65; seconded by Mr. Paul. On the motion, by roll call vote, all present Supervisors voted yes.

B. East Bullshead Road Median Project – Change Order #1 for “Stop Sign Ahead” Sign - \$747.50: Mr. Paul made a motion to approve Change of Order #1 for the “Stop Sign Ahead” sign in the amount of \$747.50; seconded by Mr. Frack. On the motion, by roll call vote, all present Supervisors voted yes.

C. Completion of Probationary Period & Wage Adjustment Step #1 – J. Schwartz: Ms. Eckhart explained that this item pertains to the Township’s treasurer, Mr. Schwartz, noting that he is ready for step one of the employment offer and that he has completed the probationary period. Mr. Hassler made a motion to approve the wage adjustment for J. Schwartz; seconded by Mr. Behler. On the motion, by roll call vote, all present Supervisors voted yes.

D. Allen Township Municipal and Fire Station Complex- Canopies Proposal of \$176,905.00: Ms.

Eckhart explained that this item is in order to maximize the proceeds from the grant and put the canopies on the side of the building, replacing the glass employee entrance. She noted that this should be the last thing to credit against Phase II. Ms. Eckhart indicated that reimbursement for the full amount will be sought, explaining that it is within the million-dollar total. Mr. Hassler made a motion to approve the Canopies Proposal of \$176,905.00; seconded by Mr. Frack. On the motion, by roll call vote, all present Supervisors voted yes.

6. New Business:

A. Appointment of Code Enforcement Officer – Ilene Eckhart: Ms. Eckhart generally explained that this item is so that she and Ms. Averbeck can complete filing citations as necessary, noting that while trying to do so, the magistrate sought out their appointment as Code Enforcement Officers. Mr. Hassler made a motion to appoint Ilene Eckhart and Amber Averbeck as the Code Enforcement Officers; seconded by Mr. Paul. On the motion, by roll call vote, all present Supervisors voted yes.

B. Appointment of Code Enforcement Office – Amber Averbeck: Discussed in item A.

C. Extension of 45-day Time Period for Public Hearing – Request for Intermunicipal Transfer of Liquor License – 1679 Nor Bath Blvd: Mr. Treadwell indicated that an application from the property owner at the mentioned address was received for a transfer of a liquor license that is currently in the City of Bethlehem to this address. He explained that the 45-day period for the public hearing could be extended to 60 days, suggesting that the hearing be scheduled for the last meeting of September. He explained that this will allow an extension of about 10 or 15 days, providing the property owner more time to gather additional details. Mr. Treadwell noted that he and Ms. Eckhart reviewed the request and determined that more information regarding the intended use is required. He noted that the proposal appears to entail the addition of a small eating area and the selling of alcohol in the existing building. It was confirmed that this addition is being proposed in the gas station where the Dunkin' Donuts is located, right before entering Northampton on Nor-Bath Boulevard. Mr. Hassler raised concerns regarding it being in front of the truck depot, emphasizing that more descriptive information will be necessary. Mr. Paul asked whether the alcohol would be sold for on-site consumption or take-out, to which Mr. Treadwell clarified it would be a restaurant liquor license, with a proposed seating area. Mr. Hassler questioned whether there will be rules as far as leaving the building with purchased liquor, such as liquor slushies, to which Mr. Treadwell confirmed there are rules from the Liquor Control Board that go along with the restaurant license, but more detailed information is required to ensure having the correct understanding of what will be done. He stated that by the second meeting of September, there should be sufficient information to support the indicated proposal. Mr. Treadwell added that the necessary motion would be to notify the applicant that a Public Hearing will be held on September 23rd, 2025, and that the timeframe is extended until then. Mr. Frack made the motion stated by Mr. Treadwell; seconded by Mr. Hassler. On the motion, by roll call vote, all present Supervisors voted yes.

D. Executive Session (tentative):

- 7. Public to be Heard:** Mrs. Nancy Tauschman, resident of 114 Gray Drive, generally raised concerns regarding the air quality in her neighborhood and questioned if the videos that she had submitted that evening were received.

Mr. Hassler raised concerns regarding the Fire Department being dispatched for a spill from the

Northampton Generating Company, noting that they spent between 45 minutes to an hour cleaning off orange fly ash that had been dropping off the CoGen trucks on Route 329. He suggested communications be made regarding the CoGen's responsibility of cleaning off their vehicles, emphasizing that this is PennDOT's responsibility, while the Fire Company is bearing the problem. Mr. Frack indicated that he has also noticed semi-trucks with tarps that are not in good condition. Mr. Hassler stated that road equipment is visibly not being properly cared for.

8. Next Meetings: Mr. Behler announced the upcoming meetings. All meetings and events will be held at the Allen Township Municipal Building. These meetings and events are as follows:

- Board of Supervisors – Tuesday, September 9th, 2025 6:00 PM
- Planning Commission – Monday, September 15th, 2025 6:00 PM
- Board of Supervisors – Tuesday, September 23rd, 2025 6:00 PM

Ms. Eckhart added that the date established for the Whitehall Transfer Zoning Hearing Appeal is September 25th, 2025, at 6 PM. She stated that notices will be sent out after Labor Day to the adjoining properties. Ms. Eckhart noted that the Zoning Hearing Board has reorganized and is fully prepared for the hearing.

9. Adjournment: There being no further business, the meeting adjourned at 6:17 PM.

Respectfully Submitted,

Kimberly Rodriguez-Colon