

# Allen Township Supervisors

4714 Indian Trail Road

Northampton, Pennsylvania 18067

Phone: (610) 262-7012

Fax: (610) 262-7364



Paul Balliet, Chairman  
Bruce Frack, Vice Chairman  
Dale N. Hassler  
Alfred Pierce  
Larry Oberly

Brien Kocher, P.E.  
B. Lincoln Treadwell, Jr., Esq.  
Ilene M. Eckhart, Manager

## ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

**Monday, December 30, 2013**

A General Meeting of the Allen Township Supervisors was held on Monday, December 30, 2013, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

Roll Call: Paul Balliet -Present; William Holmes – Present; Alfred Pierce – Present; Michelle Drzewiecki - Present; Bruce Frack - Present; B. Lincoln Treadwell, Jr., Esq. -Present; Brien Kocher, P.E. (Hanover Engineer). – Absent; Jim Milot (Hanover Engineering) – Present; and Ilene Eckhart – Present.

Public Hearings: No public hearings.

Public to be Heard: No comments from the audience.

### **Unfinished Business**

**A. Summerglen Detention Area – Property Listed on Judicial Sale:** Mr. Treadwell discussed the upcoming judicial sale, which lists the Summerglen Detention Area lot. Mr. Treadwell questioned if the Township had any interest in acquiring the lot. Mr. Milot indicated that when the plan was approved it was intended it would be dedicated to the Township. Mr. Pierce estimated it was about one and one-half acres. Following some further discussion regarding the ultimate maintenance responsibilities which have been with the Township, Mr. Frack made a motion to authorize the Solicitor to investigate the matter and to submit a minimum bid at the Judicial Sale; seconded by Mr. Pierce. On the motion, by roll call vote, all Supervisors present voted yes.

**B. 2014 Budget and Resolution #2013-08 setting real estate tax at 5 mills:** Mr. Holmes made a motion to include the following items that were not funded in the preliminary draft that was published in the final budget which were summarized by Ms. Eckhart as follows: Trailer mounted 20 Kw generator with lights - \$18,000; Portable generators (2) 2000 watts at \$900 each and (1) 3000 watt - \$1,866 total; and Asphalt hot box trailer \$32,160 as well as the other miscellaneous items

discussed in her memorandum to the Board dated December 30, 2013; seconded by Mr. Frack. On the motion, by roll call vote, all supervisors present voted yes.

C. **Resolution 2013-08 Setting 2014 Real Estate Millage at 5 Mills:** Mr. made a motion to approve Resolution 2013-08 setting the 2014 real estate millage at 5 mills; seconded by Mrs. Drzewiecki. On the motion, by roll call vote, all supervisors present voted yes.

## **New Business**

A. **Infiltration Testing Methodology – Fed Ex Ground Distribution Facility – Request for Alternate Geotechnical Testing Methodology:** Mr. Milot indicated the methodology has been changed due to the depth of the pits needed. Mr. Milot explained that in-field testing for about 1/3 of all testing is acceptable to Hanover would require the waiver as detailed in the Hanover letter of recommendation dated December 17, 2013. Mr. Pierce made a motion to grant a waiver to the Rockefeller Group for alternate geotechnical engineering for infiltration testing methodology in compliance with Hanover Engineering Associates, Inc. letter of recommendation dated December 17, 2013; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes.

B. **Road Salt – authorization to acquire bid for supplemental supply:** Ms. Eckhart indicated there has been some delay in deliveries of road salt pursuant to the COSTARS contract, which the Township is included. The vendor is International Salt. Ms. Eckhart requested an additional backup bid for quantity if the supply runs low and an impending storm event occurs. Following some discussion, Mr. Pierce made a motion to authorize the Township Manager to acquire a separate supply under the formal bidding amount in her best judgment; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes. Ms. Eckhart further discussed the problems associated with guaranteeing the minimum quantity to the vendor under the COSTARS contract.

C. **Zoning Hearing Board Resignation – Larry Oberly:** Mr. Pierce made a motion to accept Mr. Oberly's resignation from the Zoning Hearing Board; seconded by Mr. Frack. On the motion, by roll call vote, all supervisors present voted yes. Ms. Eckhart indicated that she currently does not have a replacement for this seat.

D. **Omega Homes – Willow Ridge Singles/Twins – request for temporary certificate of occupancy due to sidewalk construction weather related delay:** Ms. Eckhart presented the request of Omega Homes for a temporary occupancy for the unit associated with the necessary sidewalk construction due to weather related delay. Mr. Frack made a motion to authorize the granting of a temporary occupancy permit for the Willow Ridge unit associated with the necessary sidewalk construction and that the driveway shall be in a mud-free condition during this temporary timeframe; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes.

F. **Willow Green Condominium Association – Request to Take Over Private Roads:** Ms. Eckhart indicated that a letter of request (dated December 20, 2013) was received from Willow Green Condominium Association to meet with the Supervisors to discuss possible consideration of the Township taking over the roads internal to the development. Mr. Holmes reviewed that the plan was approved as a private community and that the roads are not the standard width required for township roads, that Belgian block curb was installed in lieu of standard curb. Mr. Frack made a motion to

authorize the Township Manager to send a letter indicated that the Board is not interested in taking over the roads pursuant to the letter of request of December 20, 2013; seconded by Mrs. Drzewiecki. On the motion, by roll call vote, all supervisors present voted yes.

**Public to be Heard:** No comments from the audience.

Respectfully submitted,

Ilene M. Eckhart  
Manager