

Allen Township Supervisors

4714 Indian Trail Road

Northampton, Pennsylvania 18067

Phone: (610) 262-7012

Fax: (610) 262-7364



Paul Balliet, Chairman
Bruce Frack, Vice Chairman
Dale N. Hassler
Alfred Pierce
Larry Oberly

Brien Kocher, P.E.
B. Lincoln Treadwell, Jr., Esq.
Ilene M. Eckhart, Manager

ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

Tuesday, October 28, 2014

A General Meeting of the Allen Township Supervisors was held on Tuesday, October 28, 2014, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

Roll Call: Paul Balliet -Present; Dale N. Hassler – Present; Alfred Pierce – Absent; Larry Oberly - Present; Bruce Frack - Present; B. Lincoln Treadwell, Jr., Esq. - Present; Jim Milot (Hanover Engineering Associates). – Present; and Ilene Eckhart – Present.

Mr. Balliet announced the Board would hold a brief executive session at the conclusion of the meeting regarding personnel.

Public Hearings: No public hearings.

Public to be Heard: No comments from the audience.

Unfinished Business

A. Personnel Policy Draft: Ms. Eckhart requested that the Board forward any comments on the draft personnel policy to her so she can incorporate items and hopefully we can have a new policy in place prior to the end of the year. She indicated she would incorporate any suggestions into the draft and then submit the document to Mr. Treadwell for his final review.

B. Dry Run Pedestrian Trail Tie-In: Jim Milot, Hanover Engineering Associates, Inc. reviewed the conceptual design plan to provide a physical connector between the existing sidewalk along Savage and Willowbrook to cross the Dry Run Creek. He further explained this would lead to the area of the future development: “The Shops at Willow Ridge”. Mr. Milot asked the Board to consider the construction of a pedestrian ramp at the corner of Savage and Willowbrook to connect to the temporary pedestrian trail through the lands of the future Shops at Willow Ridge project (current owner, David Jaindl). Ms. Eckhart shared the Dry Run Pedestrian Trail overall plan that was drafted in 2006 for a future overall pedestrian system. Mr. Milot indicated that his understanding is that Mr. Jaindl is not ready to place the improvements for the section of trail through his property but perhaps

is willing to allow for a temporary pedestrian trail until such time that the permanent trail would be completed as part of the land development plan. Mr. Milot reviewed the last draft of the Shops at Willow Ridge plan depicting the route of the pedestrian trail. Mr. Milot further indicated provisions were made as part of the Willow Ridge (residential subdivision plan) to continue to the path through part of that property as well. Mr. Milot discussed the mingling of private and public pathways and perhaps the sidewalk may want the path to be placed like typical sidewalk – well along the frontage of the Shops at Willow Ridge Plan. Following some discussion, Mr. Hassler suggested that sidewalks be required along the frontage of the Shops at Willow Ridge Land Development Plan. The Board generally agreed with the sidewalk along the frontage. Mr. Milot felt in the meantime the minor connection along Willowbrook at this time would more be appropriate until Mr. Jandl determines the timeframe for development and then the Board could discuss the requirement of sidewalk along the frontage. Mr. Hassler made a motion to complete the conceptual path connector from the pedestrian walking bridge (easement over Jandl and a private lot within Willow Ridge) to both intersections Savage and Willowbrook Road (with appropriate pedestrian ramps as recommended by the Township Engineer); seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes. Ms. Eckhart will send Mr. Jandl the conceptual plan as easements may still be necessary.

C. Dashuta Site Plan - follow-up: Following an explanation by Ms. Eckhart regarding the potential improvements at the Short Lane/Weaversville/Rt. 329 area, Mr. Oberly made a motion to authorize the Township Engineer to develop a feasibility study/ layout for the relocation of Short Lane in the area of tax map L4-13-1 and to also authorize Township staff to meet with the property owners of tax map L4-13-1 concerning this matter; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

D. NASD Emergency Responder meeting: Mr. Oberly indicated that the NASD will be holding the multi-municipal meeting with first responders on November 5, 2014. Mr. Oberly suggested that either the Emergency Management Coordinator or an alternate should attend.

E. Stormwater Seminar at LVPC November 5, 2014: Mr. Oberly requested permission to attend the upcoming Stormwater Seminar scheduled on November 5, 2014 at the Lehigh Valley Planning Commission along with Mike Jamicky (of the Road Crew). Mr. Frack made a motion to authorize attendance as outlined; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present votes yes.

New Business

A. Waste and Recycling Issues (Security of Dumpster and Oil Recycling): Ms. Eckhart presented a report of illegal use of the dumpster at the Township Building that occurred on Sunday, October 19, 2014 at 11 AM. The waste illegally dumped included two televisions – which presented a hazardous waste issue. She presented an estimate to fence the area in the amount of \$3,795.00 in order to secure the dumpsters from further illegal dumping activities. Following some discussion, the Board requested Ms. Eckhart return to the Board with further estimates to fence the dumpsters or some other mechanism to prevent access by the general public. Additionally, Ms. Eckhart indicated that problems are also ongoing at the waste oil drop-off. She indicated she is working on obtaining a quotation to remediate by way of an on-site container for any unacceptable substances received. Mr. Gogle indicated gear oil and anti-freeze are the most common objectionable items we receive.

B. Underground Waste Water Tank (garage floor drains) – contract to purge: Mr. Eckhart review the pricing schedule for the purging of the underground waste water tank tied into the garage floor drains. Ms. Eckhart indicated the Township needs to handle the emptying of this tank in an environmentally acceptable manner going forward. Ms. Eckhart indicated she needed to fully review the quote of EWMI, which she received today

Public to be Heard: Mr. Edward Diechmeister asked for an update regarding the Township's progress on the Building Code Official. Ms. Eckhart indicated that she was working on a job description for a part time Zoning Officer/Building Code Official to present to the Board. In addition, she indicated hours, etc. would need to be further determined.

The Board held a brief executive session regarding personnel.

Respectfully submitted,

Ilene M. Eckhart
Manager