

# Allen Township Supervisors

4714 Indian Trail Road

Northampton, Pennsylvania 18067

Phone: (610) 262-7012

Fax: (610) 262-7364



Paul Balliet, Chairman  
Bruce Frack, Vice Chairman  
Dale N. Hassler  
Alfred Pierce  
Larry Oberly

Brien Kocher, P.E.  
B. Lincoln Treadwell, Jr., Esq.  
Ilene M. Eckhart, Manager

## ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

**Tuesday, May 27, 2014**

A General Meeting of the Allen Township Supervisors was held on Tuesday, May 27, 2014, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

Roll Call: Paul Balliet -Present; Dale N. Hassler – Present; Alfred Pierce – Present; Larry Oberly - Present; Bruce Frack - Present; B. Lincoln Treadwell, Jr., Esq. - Present; Jim Milot. (Hanover Engineer). – Present; and Ilene Eckhart – Present.

Public Hearings: No scheduled public hearings.

Public to be Heard: No comments from the audience.

### **Unfinished Business**

#### **A. Allen Township Volunteer Fire Co. #1, Cooperative Agreement LSA Monroe County**

**Grant:** Ms. Eckhart indicated that this agreement was a requirement of the DCED and the Commonwealth Funding Authority for the Airpack Grant of \$25,000. Mr. Oberly made a motion to approve the agreement; seconded by Mr. Frack. On the motion, by roll call vote, all supervisors present voted yes.

**B. Ratification of Hiring Part Time Seasonal Laborers:** Ms. Eckhart requested ratification of the Board of the employment of the seasonal part time laborers pursuant to review of the application received and the conducted interviews. She recommended ratification as follows: Chad Souilliard - Position – Part Time Seasonal Grass Mowing/Laborer. First day of work May 27, 2014. Seasonal employment timeframe: Until October 31, 2014. Rate: \$11.60 per hour. Average hours per week: 25.

Callen Rich - Part Time Seasonal Grass Mowing/Laborer. First day of work May 13, 2014. Seasonal employment timeframe: Until October 31, 2014. Rate: \$10.60 per hour. Average hours

per week: 25. Following some discussion regarding the average hours per week, Mr. Hassler made a motion to ratify the hiring of Chad Souilliard and Callen Rich as outlined above; seconded by Mr. Frack. On the motion, by roll call vote, all supervisors present voted yes.

**C. Savage Road Trail/Dog Park – Revised Phasing and Estimates:** Ms. Eckhart presented revised cost estimates dated May 20, 2014. She further explained pursuant to the Northampton County Grant the Township must provide a 50/50 match. Mr. Kocher explained the estimates and the Township match. The main items for bidding (to be installed via contractor) would be for fencing, the waterline and the landscape buffer. Mr. Frack felt people have been promised the project would be constructed so we should go forward with the project. Mr. Hassler questioned the match. Ms. Eckhart indicated the matching funds have been planned from the Recreation Fund and no monies are budgeted from the General Fund. Mr. Frack made a motion to authorize going forward with Phase I in 2014; seconded by Mr. Oberly. Mr. Hassler questioned the grant for Phase 1 – he did not feel the Township should go above the grant proceeds for both Phases. Ms. Eckhart suggested we get the bids for the in place items and evaluate the real costs or any shortfalls (pursuant to the grant funding). On the motion, by roll call vote, all supervisors present voted yes.

### **New Business**

**A. Trees in Township Road Right-of Way:** Ms. Eckhart reported some issues regarding street trees in the right of way. She explained at one time the Township required trees to be planted in the right of way by the developer (Penn’s Chase and Atlas Estates). The ordinance was later amended to remove the requirement for street trees in the right of way (pursuant to the Subdivision and Land Development Ordinance) however the Township did not develop any additional standards to address the maintenance responsibilities of the trees which exist as a requirement of the developer’s installation of street trees. Mr. Oberly questioned the number of trees involved with this matter. Mr. Balliet was of the opinion that the Township divests itself of the trees. Mr. Kocher agreed that as currently represented in the Township ordinance – the Township has no responsibility. Following a lengthy discussion, Mr. Pierce felt that over the course of the Summer he would like to see the part time seasonal workers perform a survey of the street trees. The consensus of the Board agreed with Mr. Pierce’s survey and then to bring the matter back to the Board for discussion. Mr. Pierce also felt there should be an effort to create an index of problematic trees in the outlier area of the Township. The Board also agreed with documentation on the outlier trees which appear problematic.

**B. Flood Plain Ordinance (FEMA Changes), authorization to advertise:** Mr. Kocher presented the Flood Plain Ordinance Amendment created to address consistency issues. Mr. Kocher further presented a new floodplain map. Mr. Oberly questioned the historic structure definition – did the language mean that historic structures are limited to the Federal and Commonwealth registries. Mr. Kocher indicated the draft further defines historic structure. He further questioned the list of hazardous substances. Mr. Kocher indicated the Federal government issued the list – the list may be able to amend by adding items but must include at a minimum these items. Mr. Treadwell further explained the amendment process. Following some further comment, Mr. Oberly made a motion to advertise the draft; seconded by Mr. Pierce. On the motion, by roll call vote, all supervisors present voted yes.

**C. Pine Street – request to vacate:** Mr. Treadwell described the request of Attorney Piperato concerning Lots 215 and 216 on a Plan of building lots entitled “Atlas Heights, Map Book 2, page 169 Pine Street. The matter requested concerns a 20’ unnamed paper street to the south of the

property lines. Attorney Piperato would like to have the Township's confirmation that there is no intention of opening the paper street and formally vacate the paper alley. Mr. Pierce made a motion to authorize the Township Engineer and Solicitor to prepare an ordinance and associated legal description which states the Township has no interest in the subject paper street abutting Pine Street; seconded by Mr. Oberly. On the motion, by roll call vote, all supervisors present voted yes.

**D. Rockefeller Group Industrial Subdivision – Sewer Facilities Planning Module:** This matter was tabled.

**Public to be Heard:** No further comments from the audience.

The Board adjourned to an executive session to discuss a personnel matter.

Respectfully submitted,

Ilene M. Eckhart  
Manager