



Allen Township Supervisors

4714 Indian Trail Road

Northampton, Pennsylvania 18067

Phone: (610) 262-7012

Fax: (610) 262-7364

Paul Balliet, Chairman
Bruce Frack, Vice Chairman
Dale N. Hassler
Alfred Pierce
Larry Oberly

Brien Kocher, P.E.
B. Lincoln Treadwell, Jr., Esq.
Ilene M. Eckhart, Manager

ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

Tuesday, March 24, 2015

A General Meeting of the Allen Township Supervisors was held on Tuesday, March 24, 2015, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

Roll Call: Paul Balliet -Present; Dale N. Hassler – Present; Alfred Pierce – Present; Larry Oberly - Present; Bruce Frack - Present; B. Lincoln Treadwell, Jr., Esq. - Present; Brien Kocher, PE (Hanover Engineering Associates). – Present; and Ilene Eckhart – Present.

Public Hearings: No scheduled public hearings.

Public to be Heard: No comments from the audience.

Unfinished Business

A. Willowbrook Road: Ms. Eckhart indicated that she placed this item on the agenda in response to the account in the recent newspaper report concerning a meeting of Hanover Township Council (Lehigh County). She indicated she would review the conditional approval to verify that the statements made at the meeting by the applicant's attorney were not part of any action of the Township. Mr. Treadwell indicated that he also spoke to the applicant's attorney and he explained that Allen Township never agreed to maintain a road which was not located in Allen Township. Mr. Hassler questioned why the statement was made.

B. Willow Ridge – review of outstanding improvements (with exception of natural open space plantings): Mr. Kocher provided an updated of the total recommended security for the remaining work for the Willow Ridge Development (singles, twins and apartments) pursuant to Board's request. Mr. Pierce did not understand how the stormwater will discharge into the pond (the rear pond). Mr. Kocher indicated that the pond will eventually be removed. Mr. Kocher further noted the sinkhole repair line item was a guesstimate. Mr. Kocher added the following items to the original items which were secured as part of the plan process: establishment of natural ground cover (\$114,323.00); conversion of the cul-de-sac at the property line on McNair Drive to standard roadway width (\$7,950.00); and the construction of the McNair Drive connection to the Northampton County

Nor-Bath Trail/Wayne Grube Park area (\$5,000). Mr. Kocher was unsure if the additional security required was posted by the developer of the Apartment area. Mr. Pierce questioned when the remaining improvements for the singles/twins should commence. Mr. Kocher responded that the Board should first determine the construction schedule of the Apartment area. Following some discussion regarding the outstanding items, the Board authorized communication to determine if the original design engineer has prepared the as-built and setting of the pins/monuments; and to determine the Apartments area construction schedule prior to any Township action to move forward on the completion of remaining improvements pursuant to the plans. Mr. Frack did not favor the split rail fence with mesh that was listed in the cost estimate for remaining work (dated March 24, 2015) pertaining to the Storm Sewer Improvements. He felt chain link fence should be utilized. Mr. Pierce felt that developer would need to complete the improvements pursuant to the Board's direction. Mr. Kocher felt if there was a desired change it should be communicated to the Township at this time. On this topic, Mr. Frack felt chain link or plastic wrapped chain link should be installed. Mr. Kocher indicated that the Township standard is chain link however the developer requested a waiver of the standard, which was granted by the Board at the time. Mr. Pierce felt regardless of the prior waiver, the fence preference should be determined by the Board. Messrs. Frack and Balliet agreed.

Mr. Treadwell asked if all of the improvements were part of the original approval. Mr. Kocher indicated with the exception of the three items under miscellaneous (the establishment of natural ground cover (\$114,323.00); conversion of the cul-de-sac at the property line on McNair Drive to standard roadway width (\$7,950.00); and the construction of the McNair Drive connection to the Northampton County Nor-Bath Trail/Wayne Grube Park area (\$5,000) all items were included in the approval.

C. Traffic Signal Maintenance Contract Proposal: Mr. Hassler made a motion to approve the contract for maintenance of Telco Inc. Signal Maintenance Contract Proposal in the annual amount of \$750.00 (for the Route 329/Savage Road & Route 329/Howertown/Weaversville Road signals); seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes. Ms. Eckhart further reported on the recent vehicular accident which affected the Kopper Penny signal.

New Business

A. Secretary/Accounting Assistant Position – Executive Session: The Board held a brief executive session to discuss the hiring of a Secretary/Accounting Assistant employee. This is a new position. Upon the return from executive session, Mr. Oberly made a motion to submit a conditional offer of employment to Ms. Joanne Bailey for the position of Secretary/Accounting Assistant; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

Mr. Pierce requested the Board hold a brief executive session regarding possible land purchase matter. There being no further discussion, the meeting adjourned.

Respectfully submitted,

Ilene M. Eckhart
Manager