



# Allen Township Supervisors

4714 Indian Trail Road

Northampton, Pennsylvania 18067

Larry Oberly, Chairman  
Dale Hassler, Vice Chairman  
Bruce Frack  
Alfred Pierce  
Gary Behler

Robert J. Cox, P.E., P.L.S.  
B. Lincoln Treadwell, Jr., Esq.  
Ilene M. Eckhart, Manager

## ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES Tuesday, August 22, 2017

A General Meeting of the Allen Township Supervisors was held on Tuesday, August 22, 2017 at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Larry Oberly.

**Roll Call:** Larry Oberly - Present; Bruce Frack - Present; Dale N. Hassler – Present; Alfred Pierce – Present; Gary Behler - Present; B. Lincoln Treadwell, Jr., Esq. - Present; Robert Cox, P.E., P.L.S. (Barry Isett & Associates, Inc.) – Present; and Ilene Eckhart – Present.

### Public Hearings:

- A. **Intermunicipal Liquor License Transfer Request – Willowbrook Land Development Corp., LLC Willow Brook Golf Course, 1364 Howertown Road, Catasauqua, PA (located in North Catasauqua) to 14 Sappho Cody Lane, Northampton, PA (located in Allen Township):** Mr. Behler made a motion to open the hearing; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

Mr. Chris Lloyd discussed the need to move the liquor license due to Land Development Plan approval from North Catasauqua. The liquor license will not change the type of license.

Gene Clater, Snow Hill Road, questioned where on the property the liquor license will be transferred to. Mr. Lloyd stated the Club House will be relocated to the “L” barn that currently is vacant and is sometimes used to house horses during shows and displays.

Mr. Pierce made a motion to close the hearing; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

**Public to be Heard:** No comments from the public

### Unfinished Business

- A. **Resolution # 2017-17 - Intermunicipal Liquor License Transfer Willowbrook Land Development Corp., LLC Willow Brook Golf Course, 1364 Howertown Road, Catasauqua, PA (located in North Catasauqua) to 14 Sappho Cody Lane, Northampton, PA (located in Allen**

**Township):** Mr. Hassler made a motion to adopted Resolution #2017-17; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

**B. Dog Park Phase 2 – Proposed Upgrades and Estimates for application to Northampton County Open Space Initiatives Program Funding:** Mr. Cox reviewed a summary of the proposed improvements and associated cost estimate in the amount of \$108,447.00 (total project cost/inkind match). Ms. Eckhart review the work to be completed and the cost. Mr. Behler made a motion to authorize the Township Manager to apply for the Northampton County Open Space Initiatives Program funding for the development project for the proposed scope of the Dog Park Phase 2 improvements per the cost estimate provided by the Township Engineer; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

**C. Summerglenn/Brookdale – report of maintenance recommendations:** Mr. Cox discussed the work that should be done and the costs associated with that work. Ms. Eckhart discussed concerns about the fencing. Mr. Pierce questioned why the fence was needed. The discussion was tabled until analysis of the drainage slopes could be investigated.

**D. Act 172 of 2016 – Firefighter EMS Tax Credit – Responses from neighboring communities/next steps:** Ms. Eckhart stated the neighboring municipalities have not taken any action on Act 172 Firefighter EMS Tax credit. Mr. Behler questioned the number of volunteers in the Township. Mr. Oberly requested lists of Firefighters and EMS.

**E. Curbside Collection of Yard Waste Feasibility Study – PA DEP Technical Assistance Project Scope Authorization to Sign:** Ms. Eckhart informed the Board that she is meeting with the consultant assigned by DEP (SCS Engineers) next week for the study kick off meeting and initial site investigation. Mr. Frack made a motion authorize the Township Manger to sign the required scope of work; seconded by Mr. Pierce. On the motion, by roll call vote, all Supervisors present voted yes.

**F. Fed Ex Ground – Request for Extension of Night Shift for Site Work (due to extensive rain conditions):** Mr. Hal Strider, Barton Mallow, requested an Extension of the Night Shift for Site Work due to the extensive rainy weather conditions until July 1, 2018 and to extend the Night Shift to Friday and Saturday nights and also add the Excavation Utility to the scope of work. Mr. Behler stated the concern about work on Friday and Saturday nights due to neighboring business. Mr. Strider discussed the berms outlining the property. Mr. Pierce questioned the work to be done. Mr. Pierce made a motion to authorize a second shift for work on Lot #1 (FedEx) until July 1, 2018, consisting of 10-hour shifts, Monday to Friday, for excavation and fill work using the same equipment approved at the last approval; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes, with the exception of Mr. Behler who voted no.

Don Knoll, Willow Green, questioned the maintenance of the berms on Willowbrook Road. Mr. Strider responded that he would address this with the appropriate contractor.

**G. Allen Township Comprehensive Plan:** Mr. Jermone Skrincosky, AICP, Hawk Valley Associates, discussed the modifications discussed at the Allen Township Joint Task Force Meeting. Mr. Pierce made a motion to approve the Revised Final Draft of the Allen Township Comprehensive plan dated August 22, 2017 including the modifications; seconded by Mr. Tepes. On the motion, by roll call vote, all Members of the Joint Meeting (Planning Commission and Supervisors) voted yes. Mr. Hassler made a motion to authorize the intermunicipal review concluding on or about October 9<sup>th</sup>, 2017 and authorize the advertisement of a special meeting to consider additional comments, conduct the

required public hearing and tentatively adopt the Plan for October 12, 2017 at 6:30 PM; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

## **New Business**

**A. Landscaping for Communities and Wildlife – Lehigh Gap Nature Centers conservation landscaping project in the Lehigh Valley – Dry Run Detention Planting Basin Retrofit Funding Opportunity:** Ms. Eckhart discussed the availability of a \$3,000 funding grant for the purchase of seed/plant materials needed for the Dry Run Detention Pollinator Plantings Project and required maintenance associated with the program. Mr. Behler made a motion to authorize the Township Manager to sign the funding agreement and further agreed to the letter regarding the 5-year maintenance protocol; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisor present voted yet. Mr. Hassler questioned if the Township should require the mixes and method of planting in the detention ponds being put in by developers. The Board agreed by consensus that this type of approach should be the model required going forward for the design/maintenance of stormwater and open space areas proposed by developers.

**Public to be Heard:** Don Knoll, Willow Green, questioned developers' requests and if the Board needs to approve them. Mr. Oberly stated the Township wants the jobs completed in a timely manner.

Gene Clater, Snow Hill Rd, questioned the road closures on Willowbrook Rd during construction.

Judy Burton, Seemsville Rd, questioned the Warehouses between Howertown and Seemsville Rd. Mr. Oberly stated that those plans are still in front of the Planning Commission. Mr. Oberly informed the resident to attend the Planning Commission meeting on Monday September 18, 2017 at 7pm at the Allen Township Fire Co.

## **Next Meetings**

- ◆ Board of Supervisors, Thursday, September 14, 2017 7:00 PM
- ◆ Planning Commission, Monday, September 18, 2017 7:00 PM @ Allen Township Fire Company Building, 3530 Howertown Road, Northampton PA
- ◆ Board of Supervisors, Tuesday, September 26, 2017 7:00 PM

Respectfully submitted,

Ilene M. Eckhart  
Manager