



Allen Township Supervisors

4714 Indian Trail Road

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Paul Balliet, Chairman
Bruce Frack, Vice Chairman
William Holmes
Alfred Pierce
Michelle Drzewiecki

B. Lincoln Treadwell, Jr., Esq.
Brien Kocher, P.E.
Ilene M. Eckhart, Manager

ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

Thursday, November 14, 2013

A General Meeting of the Allen Township Supervisors was held on Thursday, November 14, 2013, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

Roll Call: Paul Balliet - Present; William Holmes- Present; Alfred Pierce -Present; Michelle Drzewiecki –Present; Bruce Frack - Present; Brien Kocher, P.E. – Present; B. Lincoln Treadwell, Jr., Esq. - Present; and Ilene M. Eckhart – Present

Public to be Heard: No comments from the audience.

Public Hearings:

A. Wood Fired Boilers Ordinance #2013-06, public hearing and enactment: Mr. Pierce made a motion to open the public hearing; seconded by Mrs. Drz. No public comments. Mr. Pierce made a motion to close the public hearing; seconded by Drz. All yes. Mr. Pierce made a motion to adopt the ordinance as published; seconded by Mr. Holmes. All yes.

B. Zoning Ordinance Amendment – Plantings, Lot Coverage, Forests, Building Height and Fences #2013-07, public hearing and enactment: Mr. Pierce made a motion to open the public the hearing; seconded by Mr. Holmes. Mr. Treadwell provided an overview of the ordinance amendment. See full stenographic transcript. Mr. Pierce made a motion to close the public hearing; seconded by Frack. All yes. Mr. Pierce made a motion to adopt the ordinance as published; seconded by Mr. Holmes. All yes.

Approval of Minutes: Mr. Holmes made a motion to approve the minutes of October 2013 as presented; seconded by Mr. Frack . On the motion, by roll call vote, all supervisors present voted yes.

Reports

A. Treasurer: Mr. Frack made a motion to approve the Treasurer's Report; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes.

B. Solicitor: On file. Mr. Treadwell requested a brief executive session to discuss potential litigation at the conclusion of the meeting.

i. **Martin Hacker Conditional Use Opinion:** Mr. Pierce made a motion to approve the conditional use decision dated November 14, 2013 addressed to Martin J. Hacker of North Catasauqua, PA; seconded by Mr. Frack. On the motion, by roll call vote, all supervisors present voted yes.

C. Engineer: On file.

i. **Willow Ridge, Request for Security Reduction:** Mr. Holmes made a motion to release security in the amount of \$1,920.00 for the completion of sidewalk and driveway aprons; seconded by Mr. Frack. On the motion, by roll call vote, all supervisors present voted yes.

D. Zoning Officer: On file.

E. Code Enforcement: On file.

F. Road Superintendent/Public Work Director: On file.

G. Fire Company: On file.

H. Parks: On file.

Unfinished Business

A. Municipal Waste and Recycling Bids: Ms. Eckhart reviewed the bids and re-read the amounts of the three and five year bids respectfully as well as a comparison of the last five year bid awarded as follows:

Municipal Waste and Recycling Bids						
2008 (as awarded)						
JP Mascaro						
Five Year Bid						
Contract Year #1 (1520 residential units)	259.80			\$394,896.00		
Contract Year #2 "	265.32			\$403,286.40		
Contract Year #3 "	270.72			\$411,494.40		
Contract Year #4 "	275.76			\$419,155.20		
Contract Year #5 "	281.28			\$427,545.60		
Total Contract Cost =				\$2,056,377.60		
2013 Municipal Waste and Recycling Bids						
	JP Mascaro		Raritan Valley		Advanced Disposal Services	
	<i>UNIT</i>	<i>Total</i>	<i>Unit</i>	<i>Total</i>	<i>Unit</i>	<i>Total</i>
Three Year Bid						
Contract Year #1 (1604 residential units)	\$202.20	\$324,328.80	\$206.88	\$331,835.52	\$179.64	\$288,142.56
Contract Year #2 "	\$202.20	\$324,328.80	\$213.20	\$341,972.80	\$183.12	\$293,724.48
Contract Year #3 "	\$202.20	\$324,328.80	\$219.48	\$352,045.92	\$186.84	\$299,691.36
Total Contract Cost (Three Year Term)		\$972,986.40		\$1,025,854.24		\$881,558.40
Five Year Bid						
Contract Year #1 (1604 residential units)	\$210.60	\$337,802.40	\$206.88	\$331,835.52	\$179.64	\$288,142.56
Contract Year #2 "	\$210.60	\$337,802.40	\$213.20	\$341,972.80	\$183.12	\$293,724.48
Contract Year #3 "	\$210.60	\$337,802.40	\$219.48	\$352,045.92	\$186.84	\$299,691.36
Contract Year #4 "	\$210.60	\$337,802.40	\$226.08	\$362,632.32	\$190.56	\$305,658.24
Contract Year #5 "	\$210.60	\$337,802.40	\$232.92	\$373,603.68	\$194.40	\$311,817.60
Total Contract Cost (Five Year Term)		\$1,689,012.00		\$1,762,090.24		\$1,499,034.24

Following some discussion regarding the comparison of the three and five year bid amounts, Mr. Frack made a motion to accept the five year bid of Advanced Disposal Services in the amount of \$1,499,034.24; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes.

B. 2014 Budget, authorization to advertise for public inspection: Ms. Eckhart reviewed changes to the budget pursuant to direction given by the Board of Supervisors at the Budget Workshop held on October 25th, 2013. Line item changes to the original draft include as follows:

General Fund:

Revenues

1. Slight change is assessed valuation from the Northampton County assessment verbal confirmation of 10/17/13 of \$141,223,000 to the written notice of 11/6/13 of \$141,217,500 in assessed value. This is a net effect of the change in revenue of the 300.000 Real Property Tax line item is nominal.

Expenditures

1. 404.310 Professional Services – Lawyer increased from \$40,000 to \$45,000
2. 409.241 General Construction – Twsp Building reduced from \$10,000 to \$4,000 for simple alarm system
3. 492.000 Interfund Transfers - Line item reworded for 492.995 to denote Transfer to Capital Reserve – General Purpose. Line item added 492.996 called Transfer to Capital

Reserve – Funding Reserve. The intention is to separate funding for future fire company capital purchase items at the discretion of the Board on an annual basis.

4. Compensation rates have been adjusted to reflect an increase for the Director of Public Works and the Manager at \$1,500 annually above the 2011 base gross salary. All other full time employee compensation has been increased by \$1,000 annually above the 2011 base gross salary. Code Enforcement increase has been added at \$0.25 per hour above the 2011 base gross hourly rate.

Capital Reserve Fund:

Revenues

1. 392.010 – Transfer to Capital Reserve – General Purpose line item reworded to denote for Township General Purposes. 392.011 Transfer from General Fund – Funding Reserve (Fire) has been added as a line item in the amount of \$40,000. Notation for this category has been added as follows: “Transfer amount to be recalculated annually during the budget implementation process and at the sole discretion of the Board of Supervisors. Amount to be transferred from General Fund to this category at the end of the 2014 fiscal year.

Expenditures

1. 411.740 Capital Equipment Fire has been added with zero funding currently. Notation has been added as follows: “Any release of funds for Capital Equipment Purchases Fire is to be determined by action of the Board of Supervisors at their sole discretion.

Municipal Waste and Recycling:

Revenues

1. 364.250 Trash/recycling payments has been adjusted to reflect a unit rate of \$300 base/\$10 regular discount/\$10 senior discount and \$20 penalty. This represents a total decrease of \$10,200 from 2012 budget.

Expenditures

1. 427.450 Solid Waste Contracted Service amount of \$332,067.72 which assumes the first three months of the 2014 calendar year payment to Mascaro under the soon to expire contract and the remaining months to the apparent low bidder (Advanced Disposal).
2. 427.490 Recycling Initiatives increased to the amount of \$134,630. Notation for this category has been added as follows: “Recycling initiatives include yard waste grant match contributions to DEP; FRCA participant expenses; implementation of yard waste curbside collection program; acquisition of equipment for curbside yard waste collection and chipper; and implementation of biannual clean-up program for Township residents.

Following some Mr. Pierce made a motion to approve the 2014 draft budget dated November 14, 2013 and to authorize for advertisement; seconded by Drzewiecki. On the motion, by roll call vote, all Supervisors present voted yes.

C. Municipal Waste and Recycling – fixing of user rate: Mr. Pierce made a motion to approve the 2014 Municipal Waste and Recycling rates in the amount per unit rate of \$300 base/\$10 regular discount/\$10 senior discount and \$20 penalty; Mr. Holmes seconded the motion. On the motion, by roll call vote, all Supervisors present voted yes.

New Business

A. Local Economic Revitalization Tax Act (LERTA) – conceptual discussion: Ms. Eckhart indicated some information was received concerning this matter. Ms. Eckhart asked that the Board allow for a future presentation regarding this matter – sometime in early December 2013. The Board agreed by consensus to schedule the presentation to the Board at a subsequent meeting.

Public to be Heard: No comments from the audience.

There being no further business the meeting adjourned.

Respectfully submitted,

Ilene M. Eckhart