



# Allen Township Supervisors

4714 Indian Trail Road

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Paul Balliet, Chairman  
Bruce Frack, Vice Chairman  
William Holmes  
Alfred Pierce  
Michelle Drzewiecki

B. Lincoln Treadwell, Jr., Esq.  
Brien Kocher, P.E.  
Ilene M. Eckhart, Manager

## ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

**Thursday, February 14, 2013**

A General Meeting of the Allen Township Supervisors was held on Thursday, February 14, 2013, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

Roll Call: Paul Balliet - Present; William Holmes- Present; Alfred Pierce - Present; Michelle Drzewiecki – Present; Bruce Frack - Present; B. Lincoln Treadwell, Jr., Esq. - Present; Ilene M. Eckhart – Present; Brien Kocher PE (Hanover Engineering) - Present.

Public to be Heard: No comments from the audience.

Public Hearings: No public hearings.

Approval of Minutes: Mr. Frack made a motion to approve the minutes as presented; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes.

### Reports

**A. Treasurer:** Mr. Frack made a motion to approve the Treasurer's Report; seconded by Mrs. Drzewiecki. On the motion, by roll call vote, all supervisors present voted yes.

**B. Solicitor:** On file

**C. Engineer:** On file.

i. Willow Ridge Security Release Request: Mr. Kocher presented a release request from the developer of Omega Willow Ridge for sidewalk installation and driveway installation in the amount of \$3,750.00. Mr. Holmes made a motion to release security in the amount of \$3,750.00; seconded by Mr. Pierce. On the motion, by roll call vote, all supervisors present voted yes.

ii. Tomahawk Trail: Mr. Kocher indicated if the Board wanted anything done with signage and speed limit changes he could prepare a straight line signage diagram for Tomahawk Trail. The Board agreed by consensus. Regarding the bank erosion, he recommended the extent of the erosion be identified from the creek side. He didn't feel the erosion is any worse than ten or fifteen years ago. He further indicated that the City of Bethlehem has marked both water lines locations at the location of the guiderail. He felt the creek side erosion should be evaluated prior to developing any scope to discuss with the City of Bethlehem. Mr. Kocher felt the road crew is doing a great job maintaining the road in its current condition. Mr. Frack suggested that new cross pipe be installed from the north side to the south side in the area of the Godshall/Montanari property line. Mr. Kocher agreed. Mr. Pierce felt that it should be determined how the erosion can be addressed. Mr. Balliet felt the comment he was hearing this evening was that the consensus of the Board was to allow the road to remain open to the public with some repairs. Mr. Holmes indicated that he did not have a problem leaving it open if it could be brought to a safer level. Mr. Balliet indicated he would be in favor of leaving the road open with a few minor repairs. Mr. Frack felt the road issues should be evaluated comprehensively prior to a final decision for the road to remain open. Mr. Kocher will return to the Board with a full analysis in the coming months.

iii. Sewer Tapping Fee report: Mr. Kocher presented the report as prepared based on the total repayment of debt from the sewer funds which occur in 2012. Mr. Pierce suggested charging a flat \$4,000 for the portion tapping fee portion of the calculation over the term (until 2016). Mr. Treadwell felt the benefit is the fee would be fairly consistent with what was charged previously. Following some discussion, the Board agreed to use \$4,000 as the tapping fee portion of over the term.

iv. Resolution 2013-05 Sewer Tapping and Connection: Mr. Pierce motion to approve resolution 2013-05 amended to say the tapping fee is to be set at \$4,000 for 2013; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes.

**D. Zoning Officer:** On file. Ms. Eckhart reported on a renewal request for a zoning permit beyond the three years allowed by the Zoning Ordinance. She indicated the project located on Spring Hill Road was beyond the three years. Ms. Eckhart explained that the Zoning Ordinance only allows three years to complete a project. Mr. Pierce suggested that Mr. Treadwell review what the Township would be allowed to do.

**E. Code Enforcement:** On file.

**F. Road Superintendent/Public Work Director:** On file. Ms. Eckhart indicated that a request has been received from Zion Stone Church to provide barricades during the removal of a large tree along Kreidersville Road. Following some discussion, the Board agreed by consensus to provide the barricades as needed for the project during the road closure.

**G. Fire Company:** Mr. Lalik indicated that he would like the Township to consider address numbering consistent with the recent East Allen Township ordinance requiring green signs with white letters at each property. Mr. Frack commented that he brought this to matter previously but the Fire Chief did not agree at that time which was about one and a half years ago. Mr.

Holmes questioned how this would be handled in a big development. Mr. Lalik indicated that the biggest problem is in Wynnefield Estates. Mr. Lalik felt the number should appear on the door of each residence. Mr. Holmes indicated that there is a resolution currently in place to affix 4" address letters on the mailbox or house and felt this might be a good way to inform residents to mark their properties clearly. Following some discussion, Mr. Frack questioned if GPS was on the Fire trucks. Mr. Lalik indicated that GPS is not on the Fire Trucks. Mr. Pierce suggested that the matter should be referred to Mr. Treadwell for review and to come up with the a better example for an ordinance.

**H. Parks:** On file.

## **Unfinished Business**

**A. Zoning Hearing Board Appointment (term to expire 1/1/2018):** Mr. Pierce made a motion to appoint Paul Linc, of Valley Road to the Zoning Hearing Board until January 1, 2018; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes.

## **New Business**

**A. ADA Compliance Plan:** Mr. Kocher indicated that the Federal government has standards for ADA ramp a requirement which has PennDOT has now implemented. This includes a specific design standard for ramps including truncated domes (primarily at intersections). These standards would be required in developments and for any projects constructed by the Township. He further indicated that the plans approved and currently under construction were not approved at a time when PennDOT had a specific design. Mr. Treadwell explained that the purpose of the ADA Compliance Plan would be to look at sidewalk requirements throughout the Township in order to identify deficiencies. He further noted that with some of the developments we could delay road dedication until the ramps and sidewalks would be brought into compliance. The plan and list will allow the Township to plan for where these issues exist. Mr. Holmes suggested we allow Hanover Engineering to review the developments in the Township and prepare a survey of compliance. In addition, Mr. Pierce suggested the Board consider this issued when road as offered for future dedication.

**B. PA DEP Yard Waste Grant:** Ms. Eckhart indicated that the Township has been awarded from the PA DEP Act 101, Section 902 Recycling Development and Implementation Grant Program in the amount of \$114,316. She indicated the funding is for the acquisition of two new pull behind self-contained leaf collectors, and the retrofit of an existing tandem dump truck (currently owned by Allen Township) to add a j-hook assembly to accommodate open top containers for the collection and transport of yard waste material. The equipment items were proposed to be owned and shared jointly between Lehigh and Allen Townships and utilized in curbside yard waste collection activities and in association with the existing municipal drop off sites in these municipalities. The total grant request was \$127,018. The grant award is for 90% of the total request = \$114,316. 10% will need to be matched locally. She further indicated that an Intermunicipal Agreement will need to be created to address the grant match and the sharing of the equipment items. She indicated that the Township has some time to prepare the agreement and in turn accept the DEP contract for the funding. She will return to the Board with information so that they may proceed with acceptance at a later date.

**C. Hampton Ridge North:** Mr. Holmes made a motion to grant the extension of time until March 12, 2013 to act on a request for reduction of security for Hampton Ridge North; seconded by Mr. Pierce. On the motion by roll call vote all supervisors present voted yes with the exception of Mr. Frack who voted no.

**Public to be Heard:** Mr. Frack commented on the excellent road crew work on snow removal. Mr. Pierce agreed.

Respectfully submitted,

Ilene M. Eckhart