



Allen Township Board of Supervisors

Meeting Minutes July 13, 2021 7:00 P.M.

A General Meeting of the Allen Township Board of Supervisors was held on Tuesday, July 13, 2021 at 7:00 P.M. at the Allen Township Fire Company Building, located at 3530 Howertown Road, Northampton, PA. Mr. Hassler led the audience in the Pledge of Allegiance to the Flag.

1. **Roll Call:** Present: Bruce Frack, Gary Behler; Dale Hassler; Gerald Montanari, Sr.; Carl Edwards - present via audio only. B. Lincoln Treadwell, Jr., Esq.; Stan Wojciechowski, PE, CME.; Ilene Eckhart, Manager.
2. **Announcements:** Ms. Eckhart indicated that the 2008 Mack repairs would be discussed under the Public Works Report.
3. **Public to be Heard:** No comments from the public present.
4. **Public Hearings:** No Public Hearings.
5. **Approval of Minutes:** Mr. Behler made a motion to approve the minutes of June 8th and 22nd, 2021; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes.
6. **Reports – All Reports with exception of the Treasurers Report noted as “on file”.**
 - A. **Treasurer:** Mr. Behler made a motion to approve the Treasurers Report and Pay the bills; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes.
 - B. **Solicitor:** On file.
 - C. **Engineer:** On file. Mr. Wojciechowski reported North Hills wearing completed. Mr. Wojciechowski further reported Rock Lot #4 maintenance inspection completed - maintenance bond expiring tomorrow and the Township Engineer agreeable with it expiring. Mr. Behler made a motion to release the maintenance bond for Lot #4; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes.
 - D. **Planning/Zoning/Code Enforcement:** On file.
 - E. **Road Superintendent/Public Works Leader:** On file. Mr. Gogle provide a report from a late email for the 2008 Mack for repairs. He indicated that the repairs included a proposed EGR valve and to replace the turbocharger is approximately \$9,581.16. Mr. Behler questioned the core charge in the amount of \$1,100.00. The TransEdge repairs for these items estimate is \$9,581.16. Mr. Behler made a motion to approve the proposal to repair the truck for the TransEdge Truck Sales estimate of \$9,581.16; seconded by Mr. Montanari. All yes.
 - F. **Fire Company:** On file.
 - G. **Emergency Management Coordinator:** On file.
 - H. **Parks:** On file.

i. Irons Lease – Fence Replacement Request: Ms. Eckhart provided some background information pursuant the request of the property and the 1969 lease between the property owner and the Township. Mr. Behler requested the Board discuss the matter further in executive session as the discussion may involve a potential property acquisition. The Board agreed to hold an executive session after the meeting tonight to discuss the matter in executive session.

J. Nazareth Council of Government: On file.

K. First Regional Compost Authority: On file.

L. Stormwater: On file.

7. Unfinished Business

A. PennDOT Winter Traffic Service Agreement – Renewal Discussion: Ms. Eckhart explained the increase and the language of the agreement (which remains unchanged). Mr. Montanari made a motion to approve the Winter Services Maintenance Agreement with PennDOT with the same mileage per the current agreement; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

B. Capital Repairs – 1996 Gradall: Ms. Eckhart described the repairs of the unit and the delays. The invoice for the parts and repair work is \$5,008.50. Mr. Montanari felt that the Board should wait and see if the crew breaks the unit again to determine if it should be kept. Mr. Behler made a motion to repair the unit in the amount of \$5,008.50; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

C. Authorization to Prepare and Solicit Bids for the Allen Township Trash and Recycling Services Contract: Mr. Behler felt that the draft bid specification should include 3, 6 and unlimited bag options with white goods and bulk on a consistent day of the month. Mr. Behler also felt that zones should be offered as it may effect pricing. He also questioned the three or five year timeframe for the bid contract. Mr. Hassler agreed with variety of options to be bid (per Mr. Behler’s suggestion). He felt if at all possible there should be no less service. Regarding the three or five year bids term – he felt it the Township would be better off to bid three due to the unknown. Following some further discussion, Mr. Behler made a motion to draft the specifications with this input form the Board and return to the Board with the draft for review; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes.

8. New Business

A. Authorization to Advertise – Assistant Manager and Administrative Assistant Positions: Mr. Behler made a motion to advertise both the Assistant Manager and Administrative Assistant positions; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes.

9. Public to be Heard: No comments from the audience.

There being no further comments or business the meeting adjourned at 7:33 PM.

Respectfully submitted,

Ilene M. Eckhart