



Allen Township Supervisors

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ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES Thursday, April 13, 2017

A General Meeting of the Allen Township Supervisors was held on Thursday, April 13, 2017, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Larry Oberly.

Roll Call: Bruce Frack - Present; Larry Oberly - Present; Alfred Pierce - Present; Dale N. Hassler – Present; Gary Behler - Present; Douglas Brown, P.E., (Barry Isett & Associates, Inc.) – Present; David Backenstoe, Esq. - Present; and Ilene M. Eckhart – Present

Public to be Heard: Mr. Oberly announced the brief discussion previous to the meeting with the Youth Association prior to the meeting. Additionally Mr. Oberly announced the Board held an Executive Session prior to the meeting to discuss personnel matters.

Public Hearings: No scheduled public hearings.

Approval of Minutes: Mr. Behler made a motion to approve the minutes, seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

Reports

A. **Treasurer:** Mr. Behler made a motion to approve the Treasurer's Report and pay the bills; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

B. **Solicitor:** On file.

C. **Engineer:** On file.

D. **Zoning Officer:** On file.

E. **Code Enforcement:** On file.

F. **Road Superintendent/Public Works Leader:** On file.

i. **Rotary Cutting Attachment Purchase Pursuant to COSTARS 4400011419:** Mr. Hassler made a motion to purchase the rotary attachment in the amount of \$7185.97; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

ii. **Flagger Training:** Mr. Hassler made a motion to authorize six public works employees to attend training in Lehigh Township in the amount of \$150 per employee; seconded by Mr. Pierce. On the motion, by roll call vote, all Supervisors present voted yes.

G. **Fire Company:** On file.

H. **Emergency Management Coordinator:** On file. Mr. Gary Krill presented his monthly report.

I. **Nazareth COG Report:** On file.

J. **Parks:** On file.

i. **Allen Township PROPS Plan:** Ms. Eckhart briefed concerning the meeting held on Tuesday April 11, 2017 regarding the Comprehensive Plan Open Space. Hard copies will be handed out when completed.

K. **First Regional Compost Authority:** Meeting dates are being considered for change from monthly to quarterly.

L. **Stormwater:** Nothing to report at this time.

Unfinished Business

A. **PPL Encroachment Agreement – Kreidersville Road Force Main High Meadow Estates:** Mr. Pierce made a motion to sign and accept the agreement; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

New Business

A. 2017 Road and Facilities Inspections

1. **Road Bids:** Mr. Behler made a motion to authorize the Township Manager to seek bids for Road Work as discussed during the Road Inspection; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

2. **Dog Park – Plantings and Play Structures:** Mr. Pierce made a motion to authorize the Township Manager to purchase Red Maple Trees and perform plantings along the fence line and also to authorize the Road Crew to make play structures for the Dog Park and to look into artificial shade structures for the interim until the trees grow in; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

3. **Howertown Park:** Mr. Pierce made a motion to authorize repairs to the pavilions at the Park, purchase and installation of a netted fence material for protection of the concession area and various other repairs as noted on the Road and Facilities Inspection; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

4. Safe Meeting Room: Mr. Frack made a motion to authorize the Township Manager to proceed with the acceptance of the LSA Monroe grant agreement to provide for the renovations and installation of security cameras, the replacement of a new entry door to the meeting room and an emergency access door to the exterior of the building for emergency use only; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

5. Radar Speed Signage: Mr. Pierce made a motion to proceed with the acceptance of the LSA Monroe grant agreement to provide for the installation of 6 Radar Speed Signage on Atlas Road, Willowbrook Road and Savage Road as awarded in the Grant; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

6. Revised Site Plan (including stormwater analysis) – Municipal Property Salt Storage Building – Planning – Mr. Hassler made a motion to proceed with planning to analyze the revised site plan including stormwater management for the overall property and for the future salt storage building; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

7. Sanitary Sewer System – Flushing Schedule; Televising Mains; Grease Interceptor: Mr. Frack made a motion to develop a comprehensive sewer maintenance plan; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

B. Pay increase for John Beltz and Joanne Bailey. Mr. Behler made a motion to increase the hourly rates of John Beltz (utility/operator) and Joanne Bailey (Secretary/Accounting Assistant) to \$20.19 per hour; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

Public to be Heard: Mr. Diechmeister suggested benches and tables for the dog park.

Mr. Gene Clater, Snow Hill Road, brought up Willowbrook Road on the Fuller side. He was concerned with the berm being built not being undulating as proposed. He questioned the slope away from the road and questioned if the slope was in the right of way. Mr. Oberly indicated he was concerned regarding the erosion caused by recent rainstorms.

Mr. Behler made a motion to enforce the grading and earth disturbance ordinance regarding the construction of the Fuller berm being built along Willowbrook Road; seconded by Mr. Pierce. On the motion, by roll call vote, all Supervisors present voted yes.

There being no further business the meeting adjourned at 8 P.M.

Respectfully submitted,

Ilene M. Eckhart