



# Allen Township Supervisors

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Paul Balliet, Chairman  
Bruce Frack, Vice Chairman  
William Holmes  
Alfred Pierce  
Michelle Drzewiecki

B. Lincoln Treadwell, Jr., Esq.  
Brien Kocher, P.E.  
Ilene M. Eckhart, Manager

## ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

**Thursday, September 12, 2013**

A General Meeting of the Allen Township Supervisors was held on Thursday, September 12, 2013, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

Roll Call: Paul Balliet - Present; William Holmes- Present; Alfred Pierce - Present; Michelle Drzewiecki –Present; Bruce Frack - Present; Brien Kocher, P.E. – Present; B. Lincoln Treadwell, Jr., Esq. - Present; and Ilene M. Eckhart – Present

Public to be Heard: No comments from the audience.

Public Hearings:

**A. Subdivision and Land Development Ordinance Amendment (Open Space and Community Facilities) # 2013-04:** Mr. Frack made a motion to open the hearing; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes. Mr. Holmes made a motion to close the hearing; seconded by Mr. Frack. On the motion, by roll call vote, all supervisors present. The Ordinance will have to be considered following receipt of the Lehigh Valley Planning Commission review comments. See stenographic transcript.

**Approval of Minutes:** Mrs. Drzewiecki made a motion to approve the minutes of August 2013 as presented; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes.

### Reports

**A. Treasurer:** Mr. Holmes made a motion to approve the Treasurer's Report; seconded by Mr. Frack. On the motion, by roll call vote, all supervisors present voted yes.

**B. Solicitor:** On file. Mr. Treadwell requested a brief executive session to discuss potential litigation.

**C. Engineer:** On file.

**D. Zoning Officer:** On file. Ms. Eckhart indicated that she has drafted a Notice of Violation that she was in the process of reviewing with the Engineer and Solicitor regarding property located at 700 Savage Road.

**E. Code Enforcement:** On file.

**F. Road Superintendent/Public Work Director:** On file. Ms. Eckhart discussed the road area of West 27<sup>th</sup> between Hampton Ridge and Towpath Estates Subdivisions and legitimate complaints received. She asked the Board to look at this area before the next meeting. She indicated the Public Works Director is also very concerned with the condition of the road that could contribute to equipment damage during the upcoming winter maintenance season. Mr. Kocher indicated the Towpath Estates Plan contained conditions regarding the developer's responsibilities of this project. There was some further discussion regarding the preliminary approval but ultimately this item is to be returned for further consideration by the Board at the next meeting. Mr. Pierce agreed the road was in terrible condition but he wanted to review the arrangement that was made previously.

**G. Fire Company:** On file.

**H. Parks:** On file.

## **Unfinished Business**

**A. House Numbering Ordinance Draft Ordinance #2013-02:** Ms. Eckhart reviewed the changes pursuant to the Committee comments and Mr. Treadwell's review including: 1. Optional blue or green signs and the size remains the same as the original draft (6"x18" with 4" reflective white numbers) 2. that the number be visible from the roadway; 3. An exemption for multi-family dwellings pursuant to the UCC; 4. the fine reduced to \$25.00; and 5. time to install until end of June 2014.

Following a lengthy discussion, the Board agreed with the Committee's recommended draft with the exception of the optional blue or green signs and approved the green with white letters only. Mr. Pierce made a motion to readvertise the ordinance with the discussed changes; seconded by Mr. Holmes. On the motion, by roll call vote, all Supervisors present voted yes.

## **New Business**

**A. 2014 Minimum Municipal Obligation – Allen Township Non-Uniformed Pension Plan:** Mr. Frack made a motion to approve the 2014 Minimum Municipal Obligation, as presented by Ms. Eckhart; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes.

**Public to be Heard:** No comments from the audience.

There being no further business the meeting adjourned.

Respectfully submitted,

Ilene M. Eckhart