



# Allen Township Supervisors

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Bruce Frack, Chairman  
Dale Hassler, Vice Chairman  
Larry Oberly  
Alfred Pierce  
Gary Behler

Brien Kocher, P.E.  
B. Lincoln Treadwell, Jr., Esq.  
Ilene M. Eckhart, Manager

## ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES Thursday, May 12, 2016

A General Meeting of the Allen Township Supervisors was held on Thursday, May 12, 2016, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Bruce Frack.

**Roll Call:** Bruce Frack - Present; Larry Oberly - Present; Alfred Pierce - Present; Dale N. Hassler – Present; Gary Behler - Present; Brien Kocher, PE - Hanover Engineering Associates, Inc. – Present; B. Lincoln Treadwell, Jr. Esq. - Present; and Ilene M. Eckhart – Present

**Public to be Heard:** No comments from the audience.

### **Public Hearings:**

**A. Sewer Intermunicipal Agreement (Catasauqua Borough & Hanover Township, Lehigh County) Ordinance #2016-03 – Public Hearing and Tentative Enactment:** Mr. Treadwell described the intermunicipal ordinance which would authorize the Board to execute the agreements for sewer service (transmission) Hanover Township, Lehigh County and (treatment) Catasauqua Borough. These same agreements set forth certain costs for treatment and capacity which in turn will be passed through to Fed Ex and Rockefeller Development Group. Mr. Behler made a motion to open the hearing; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes. Mr. Pierce made a motion to close the hearing; seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes. Mr. Pierce made a motion adopt the ordinance; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

**Approval of Minutes:** Mr. Behler made a motion to approve the minutes of April 2016 and the Comprehensive Plan Workshop Minutes of February 23, March 23, and April 27<sup>th</sup>, 2016 as presented, seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes.

## Reports

A. **Treasurer:** Mr. Oberly made a motion to approve the Treasurer's Report and pay the bills; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

B. **Solicitor:** On file.

i. **Report regarding executive session – litigation matters:** Mr. Treadwell reported the Board held a brief executive session with outside counsel regarding the FP Willow Ridge litigation and executed various Land Development Agreements associated with the Fed Ex Land Development Plans. Mr. Oberly made a motion to ratify the execution of the agreement as described by Mr. Treadwell; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

C. **Engineer:** On file.

i. **Stone Ridge, John Drive Improvements Plan:** Mr. Kocher outlined a scope and contract assignment for John Drive Improvements. Mr. Pierce made a motion to authorize the Township Engineer to prepare a bid specification package for the June 9<sup>th</sup> meeting; seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes.

ii. **Review of Proposed Road Projects for 2016 – Church, Farmhill, Buckingham, McNair, White Circle, Snow Hill Road Bridge Dredging:** Mr. Kocher reviewed the Church Road inlet/pavement field meeting. He suggested the Township proceed with the storm inlet and piping system survey. Regarding Farm Hill Road, Mr. Kocher indicated existing inlets may need to be adjusted but the road would be a candidate for the CP2 followed by oil/chip application. Mr. Pierce made a motion to authorize the Township Engineer to provide the necessary survey work to layout the stormwater system for Church Road; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

iii. **PennDOT – Intersection of Indian Trail/Apple Road:** Mr Kocher reported on the meeting with PennDOT (today). The PennDOT representative will get back to the Township following review with the Foreman.

iv. **Delli Santi Land Development Plan:** Mr. Kocher reported on the request to develop a driveway (emergency) to Horwith Lane. Following discussion, the Board agreed only a fully compliant driveway can be developed that meets all the Township requirements and ordinances.

D. **Zoning Officer:** On file.

E. **Code Enforcement:** On file.

i. **Willowbrook and West Bullshead Roads – Bicycle Lane – Parking Encroachments:** Mr. Hassler made a motion to authorize the Manager and Township Solicitor to meet with the Catasauqua School District Superintendent to discuss this matter; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

**F. Road Superintendent/Public Works Leader:** On file.

**G. Fire Company:** On file. Chief not present for report. Report presented by Second Assistant Chief.

**H. Emergency Management Coordinator:** On file.

**I. Nazareth COG Report:** No meeting.

**J. Parks:** On file.

**i. Comprehensive Open Space, Park and Recreation Plan**

**a. Update Rural/Agricultural Net Out Mapping:** Mr. Behler made a motion to request the Planning Commission to review the current zoning map to analyze the environmentally sensitive areas (such as steep slopes, riparian areas, etc) and netting out zoning alternatives with the intention to implement some interim measures; seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes.

**ii. Pollinator Planting – River Properties:** Ms. Eckhart stated the plantings were completed Wednesday.

**K. First Regional Compost Authority:** Mr. Oberly reported that the April 19, 2016 meeting was cancelled.

**L. Stormwater**

**i. MS4 Employee Training – Completed May 4, 2016 for Reporting Cycle:** Ms. Eckhart commented that all employees attended the required training.

### **Unfinished Business**

**A. Right of Way Pedestrian Trail Easement – Homestead Estates:** Ms. Eckhart presented the situation of the Easement with the intention to connect the County Property with the Nor-Bath Trail. Ms. Eckhart made the Supervisors aware that the Township is responsible for the maintenance of this Easement on private property and questioned if the Township wants to keep this Easement noting that there is another connection of the County Property and the Nor-Bath Trail. Following discussion, the Supervisors decided to actively maintain the Easement and authorize the Public Works to do so.

### **New Business**

**A. PPL Outdoor Light Service Request – Quarry Hill Estates Phase 2:** Mr. Behler made a motion to authorize the request for an addition street light to be installed in Quarry Hill Phase 2; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

**B. Seminar Approval – Grant Writing:** Mr. Oberly made a motion to approve the Township Manager to attend the Grant Writing Seminar and the Trail Symposium; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

**Public to be Heard:** Mr. Mike Tift, Indian Trail Road, questioned if Catsauqua Police Department could assist with enforcement of the No Parking on the Bicycle Paths adjacent to the Catsauqua High School. Mr. Treadwell will ask the Superintendent at their meeting.

There being no further business the meeting adjourned at 8:00 P.M.

Respectfully submitted,

Ilene M. Eckhart