



Allen Township Supervisors

4714 Indian Trail Road

Northampton, Pennsylvania 18067

Phone: (610) 262-7012

Fax: (610) 262-7364

Paul Balliet, Chairman
Bruce Frack, Vice Chairman
Dale N. Hassler
Alfred Pierce
Larry Oberly

B. Lincoln Treadwell, Jr., Esq.
Brien Kocher, P.E.
Ilene M. Eckhart, Manager

ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

Thursday, March 12, 2015

A General Meeting of the Allen Township Supervisors was held on Thursday, March 12, 2015, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

Roll Call: Paul Balliet - Present; Larry Oberly - Present; Alfred Pierce - Present; Dale N. Hassler – Present; Bruce Frack - Present; Jim Milot, Hanover Engineering Associates, Inc. – Present; B. Lincoln Treadwell, Jr., Esq. - Present; and Ilene M. Eckhart – Present

Public to be Heard: No comments from the audience.

Public Hearings: No public hearings scheduled.

Approval of Minutes: Mr. Frack made a motion to approve the minutes of February 2015 as presented seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes.

Reports

A. Treasurer: Mr. Hassler made a motion to approve the Treasurer's Report and pay the bills; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

B. Solicitor: On file.

i. Towpath Estates, Improvements Security: Mr. Treadwell reported that the Township received an email from Embassy Bank regarding the Towpath Estates letter of credit (set to expire on March 22, 2015) for the improvements security. Mr. Pierce made a motion to authorize the Solicitor to drawdown the letter of credit in the event that the renewed letter of credit is not received prior to expiration; seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes.

C. Engineer: On file.

D. Zoning Officer: On file. Ms. Eckhart indicated Mr. Edelman has started as the new Zoning Officer.

E. Code Enforcement: On file.

F. Public Works: On file. Mr. Hassler made a motion to authorize repair of the dump body of truck #3 in the estimated amount of \$2,100 by SMF; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

G. Fire Company: On file.

H. Emergency Management Coordinator: On file.

I. Nazareth COG Report: On file.

J. Parks: On file. Mr. Hassler requested if any information had been received from Tri-Boro regarding their requested use of the soccer field. Ms. Eckhart indicated that Mr. Stampor requested to address this matter before the Board at the next meeting due to a conflict with his work schedule.

Unfinished Business

A. Website – update and proposals: Mr. Hassler made a motion to proceed with the NA Studios proposal pursuant to their current fee schedule for the design of the home page and additional pages; seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes.

B. Willowbrook and West Bullshead Roads Bike Lane Layout and Signage Plan – cost estimate for pavement markings and signage: Mr. Frack made a motion to proceed with the purchase of the signage and pavement marking materials not to exceed \$5,032.65; seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes.

C. Generator: Ms. Eckhart provided the following details concerning the comparison of the propane versus the diesel models. She indicated she was awaiting information regarding the sizing of the propane tank sizing required for an above ground installation. She further noted that pricing for standby generator applications is currently under evaluation due to the limited amount of filling requirements. Mr. Hassler questioned the additional costs associated with the installation of the propane system including the two base pads required. Mr. Balliet questioned the additional maintenance associated with diesel. Following some further discussion, the Board generally agreed to proceed with obtaining bids on the diesel option system but to obtain rough costs on the propane installation prior to advertising the bids.

New Business

A. Authorization to advertise for seasonal part time grass mowing positions: Mr. Frack made a motion to authorize advertisement of seasonal part-time grass mowing positions; seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes.

B. Traffic Signal Maintenance Contract: Mr. Frack suggested the Board consider traffic signal maintenance agreements for both the Savage/Route 329 and the Howertown/Weaversville/Route 329 signals. The Board requested Ms. Eckhart obtain pricing prior to the next meeting for further discussion.

Public to be Heard: No comments from the audience.

Respectfully submitted,

Ilene M. Eckhart