



Allen Township Board of Supervisors

Meeting Minutes

September 11, 2018

7:00 P.M.

A General Meeting of the Allen Township Board of Supervisors, was held on Tuesday, September 11, 2018 at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, PA 18067. The Pledge of Allegiance to the Flag was led by Chairman Larry Oberly.

1. **Roll Call:** Present: Gary Behler; Bruce Frack; Gerald Montanari; Dale Hassler; Larry Oberly; B. Lincoln Treadwell, Jr., Esq, Robert Cox, PE, PLS, Ilene Eckhart, Manager

2. **Public to be Heard:** No comments from the audience.

3. **Public Hearings:** No public hearings.

4. **Approval of Minutes:** Mr. Behler made a motion to approve the minutes of August 14 and 28, 2018; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

5. Reports

A. **Treasurer:** Mr. Hassler made a motion to approve the Treasurer's Report and pay the bills; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes.

B. **Solicitor:** On file. Mr. Treadwell requested an executive session to discuss impending litigation.

C. **Engineer:** On file.

D. **Planning/Zoning/Code Enforcement:** Ms. Eckhart reported the September Planning Commission meeting has been cancelled.

E. **Road Superintendent/Public Works Leader:** On file. Ms. Eckhart requested the Board consider authorizing the Wastewater Operator Training Certification for Mr. Gogle. Mr. Behler made a motion to authorize Mr. Gogle to obtain the appropriate PA DEP Wastewater Operator Training Certification for operation of the Township's sanitary sewer system; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

F. **Fire Company:** On file and report supplied by Chief.

G. **Emergency Management Coordinator:** Mr. Krill provided the report.

H. Parks: On file. Ms. Eckhart reported concerning the Howertown Park – DCNR Correspondence and the impacts of the Rt. 329 Improvements conversion. She indicated that the Township has been advised by DCNR that the stormwater retention pond area is no longer usable recreational space and is therefore considered a “conversion of use”. She further noted DCNR has notified the Township that because the park property was acquired/development with Federal Land, Water, Conservation funding the portion of property which has been made unusable for recreation will need obtain land in substitution for the piece impacted, subject to the requirement that the property should have been retained, kept open and used for public outdoor recreation in perpetuity.

Mr. Hassler indicated that basically the Township did PennDOT a favor and now the Township in turn has been essentially penalized.

Ms. Eckhart indicated DCNR is in the process of reviewing the design plans and will communicate the area subject to conversion based on this analysis.

J. Nazareth Council of Government: Mr. Krill provided the report.

K. First Regional Compost Authority: No meeting – nothing to report.

L. Stormwater: Nothing to report.

6. Unfinished Business

A. Release of Right of Entry Security – Short Lane/Howertown Park Coplay Northampton Bridge Beam Delivery: Mr. Montanari made a motion to release the security associated with the Right of Entry Security in the amount of \$6,000 to Trumbull Construction; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

B. Solar Powered Radar Speed Signs, Payment Release #1: Mr. Hassler made a motion to release payment #1 to C.M. High in the amount of \$32,250.00; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

C. Horwith Hokendauqua Pump Station, Meter Replacement (follow-up): Mr. Frack made a motion to authorize the flow meter clamp on style meter upgrade in the amount of \$7,650 from Technical Devices, Inc.; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

D. Street Tree Removal/Retention Response and Update: Ms. Eckhart reported regarding the response received – of the 60 letters distributed 4 property owners wished to retain their trees. The Board discussed that it could not be clearly identified whether the existing sidewalks which were exhibiting movement occurred due to the tree roots. There was some discussion of the slab-jacking process to perform repairs of these sidewalks. In order to keep the project progressing, Ms. Eckhart suggested that the tree removal portion commence and the Board evaluate the sidewalk condition at

afterward. Mr. Montanari made a motion to not address the sidewalk issue at this time but to proceed with the removal of the trees per the responses received; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

- E. Consulting Services (Cynthia Oatis Smart Recycling Solutions Preparation of 2019 Municipal Trash and Recycling Specifications/Bidding/Contract: Mr. Hassler made a motion to retain the services of Ms. Cynthia Oatis, of Smart Recycling Solutions, to assist in the preparation of the 2019 Municipal Trash and Recycling Specifications/Bidding/Contract in the range of \$3,000-\$5,000; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

7. New Business

- A. 2019 Non-Uniformed Pension Minimum Municipal Obligation: Mr. Hassler made a motion to approve the 2019 Minimum Municipal Obligation as presented; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.
- B. 2019 Budget Authorization to Advertise Budget Workshop: Mr. Hassler made a motion to advertise November 6th at 6:30 for the 2019 Budget Workshop; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.
- C. Allen Township Fire Company – Electronic Sign: Mr. Behler made a motion to authorize the Public Works Department to assist with the installation of the new electronic sign at the Allen Township Fire Company; seconded by Mr. Montanari. On the motion, all Supervisors present voted yes with the exception of Mr. Frack who voted no and Mr. Hassler who abstained.
- D. October Planning Commission Meeting: Mr. Oberly announced the October Allen Township Planning Commission meeting would be held at the Fire Company Building.

8. Public to be Heard: Mr. Donald Knoll, Pinehurst Drive, requested a copy of the Engineers Report as discussed at the meeting this evening.

9. Adjournment: There being no further comments or business the meeting adjourned at 7:45 PM.

Respectfully submitted,

Ilene M. Eckhart