



# Allen Township Supervisors

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Paul Balliet, Chairman  
Bruce Frack, Vice Chairman  
Dale N. Hassler  
Alfred Pierce  
Larry Oberly

B. Lincoln Treadwell, Jr., Esq.  
Brien Kocher, P.E.  
Ilene M. Eckhart, Manager

## ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES Thursday, June 11, 2015

A General Meeting of the Allen Township Supervisors was held on Thursday, June 11, 2015, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

**Roll Call:** Paul Balliet - Present; Larry Oberly - Present; Alfred Pierce - Absent; Dale N. Hassler - Present; Bruce Frack - Present; Brien Kocher, P.E., Hanover Engineering Associates, Inc. - Present; B. Lincoln Treadwell, Jr., Esq. - Absent; and Ilene M. Eckhart - Present

**Public to be Heard:** No comments from the audience.

### **Public Hearings:**

A. **Ordinance #2015-02 – Subdivision and Land Development Ordinance Amendment: Section 407 (Streets); and 501 (Plan Requirements):** Mr. Hassler made a motion to open the hearing; seconded by Mr. Oberly. Ms. Eckhart provided a summary of the motion, by roll call vote, all Supervisors present voted yes. Ms. Eckhart provided a recap of the content of the ordinance which amends the Allen Township Subdivision and Land Development Ordinance pertaining to Sections 407 and 501. Mr. Frack made a motion to close the hearing; seconded by Mr. Hassler. See full stenographic transcript. On the motion, by roll call vote, all Supervisors present voted yes. Mr. Hassler made a motion to adopt ordinance #2015-02; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

B. **Ordinance #2015-03 – Zoning Ordinance Amendment: Sections 200 (Definitions); 1406 (Buffer Yards); 1407 (Noise); 1409 (Traffic Impact Study); 1413A.9 (Structures to Have Access); 1422 (Off-Street Parking and Loading Requirements); and 1801 (Zoning Permits Required):** Mr. Oberly made a motion to open the hearing; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes. Ms. Eckhart provided a recap of the content of the ordinance which amends the Allen Township Zoning Ordinance pertaining to Sections 200; 1406; 1407; 1409; 1413A.9; 1422; and 1801. Mr. Hassler made a motion to close the hearing; seconded by Mr. Frack. See full stenographic transcript. On the motion, by roll call vote, all Supervisors present voted yes. Mr. Oberly made a motion to adopt ordinance #2015-03; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

**Approval of Minutes:** Mr. Frack made a motion to approve the minutes of May 2015 as presented seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

## **Reports**

**A. Treasurer:** Mr. Frack made a motion to approve the Treasurer's Report and pay the bills; seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes.

**B. Solicitor:** On file.

**C. Engineer:** On file.

**i. The Residences at Willow Ridge – Natural Area Plantings:** Mr. Kocher provided a brief report after which on the motion of Mr. Oberly the report was referred to the Planning Commission for further review; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

**ii. ARLE Grant Application – 1.) Rt. 329 Intersection Detection Upgrades and 2.) Snow Hill Road Bridge Approach – Guiderail Improvements:** Mr. Oberly made a motion to proceed with the grants for the Rt. 329 Intersection Detection Upgrades and the Snow Hill Road Bridge Approach Guiderail Improvements; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

**iii. Rt. 329 Update:** Mr. Kocher provided a brief update of the Scoping Meeting. Ms. Eckhart indicated this will require township involvement with existing driveway placement and the new turning lanes.

**iv. Industrial Sewer Connection and User Fee – authorization for Township Engineer to perform study and calculation:** Ms. Eckhart recommended the Township Engineer be authorized to perform the necessary study and fee calculation for Industrial Sewer Connections. Mr. Oberly made a motion to authorize the Township Engineer to compile the necessary study and calculation to provide for an Industrial Sewer Connection component; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

**v. Quarry Hill Estates, Phase 1A, Security Reduction Request #5:** Mr. Frack made a motion to grant the security release for Quarry Hill Estates, Phase 1A, in the amount of \$38,165.93 pursuant to the Township Engineer's letter of review dated June 11, 2015; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

**D. Zoning Officer:** On file. Ms. Eckhart discussed questions pertaining to mass gathering and home occupation ordinances. Mr. Oberly made a motion to table for two weeks for study; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

**E. Code Enforcement:** On file. Ms. Eckhart presented a Parking Violation Warning Notice in draft form for discussion. Following some discussion regarding the use of the Warning Notice in certain situations, Mr. Oberly made a motion approve the warning notice with the changes to add the fire hydrant wording and appoint Walter Diefenderfer as the enforcer; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

**F. Public Works:** On file.

**G. Fire Company:** On file.

**H. Emergency Management Coordinator:** On file.

**I. Nazareth COG Report:** On file.

**J. Parks:** On file. Ms. Eckhart reported on the progress at the Savage Road Dog Park. She indicated that all reimbursable items are to be completed in the next few weeks to close out the grant. She indicated that the Phase II monies available under the County Open Space park development funding allocation. Ms. Eckhart would like to Board to consider improvements to the Howertown Park. Ms. Eckhart indicated she would prepare a report of these items in the near term for the Board's consideration.

### **Unfinished Business**

**A. Background Check Procedure – Status and Badge Options:** Ms. Eckhart updated the badge options for making the badges in-house.

**B. Burn Ban –** Mr. Oberly questioned if the burn ban should be lifted. Messrs. Frack and Hassler agreed the ban should remain in place.

### **New Business**

**A. Allen Township Board of Supervisors and Planning Commission – Joint Workshop Meeting re: Miscellaneous Planning Items:** Mr. Oberly made a motion to schedule and authorized the advertisement of a Joint Workshop for the miscellaneous planning items; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

**B. Advanced Disposal –Issues:** Ms. Eckhart and Mr. Hassler had a meeting with Mr. Joey Scott, site supervisor of Advanced Disposal to discuss issues with missed collections. It was made clear that we required a written response which has been received and forwarded to the Supervisors. Mr. Scott will be attending the Electronics Recycling Event on June 13, 2015 to speak to residents with any concerns. Mr. Scott has been made aware of all the complaints to date.

**Public to be Heard:** Mr. Donald Noll, Pinehurst, questioned the issue he heard a few meetings backed which involved PennDOT swapping a State Road for Willowbrook Road (a Township Road).

Mr. Brad Cassel, the elected State Constable, in Allen Township introduced himself to the Board. He reviewed the duties of the State Constable.

Mr. Eugene Clater, questioned the problems with the Waste Hauler. Ms. Eckhart indicated the problem with missed collection. Mr. Clater questioned the hours of collection and if there is an ordinance that restricts the start time. He also voiced concerns regarding the continuance of allowing open burning (burn barrels). He did not think the restriction should be imposed on agricultural uses.

The Board held a brief executive session to discuss a potential land acquisition and personnel item. There being no further business the meeting adjourned.

Respectfully submitted,

Ilene M. Eckhart