



Allen Township Supervisors

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ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

Thursday, August 10, 2017

A General Meeting of the Allen Township Supervisors was held on , Thursday August 10, 2017 at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Vice Chairman Dale Hassler.

Roll Call: Bruce Frack - Present; Larry Oberly – Absent (vacation); Alfred Pierce - Present; Dale N. Hassler – Present; Gary Behler - Present; Robert Cox, P.E., P.L.S. (Barry Isett & Associates, Inc.) – Present; B. Lincoln Treadwell, Jr. Esq. - Present; and Ilene M. Eckhart – Present

Public to be Heard: No comments from the audience.

Public Hearings: No scheduled public hearings

A. Approval of Minutes: Mr. Behler made a motion to approve the minutes of the General Meetings dated July 13, 2016 and July 25, 2017; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

Reports

B. Treasurer: Mr. Behler made a motion to approved; seconded by Mr. Pierce. On the motion, by roll call vote, all Supervisors present voted yes.

C. Solicitor: On file.

D. Engineer

i Savage/Hogan Way Intersection: Mr. Cox is concerned about the compromised sight distance and would like to add another stop sign to the intersection. Mr. Hassler questioned if the stop sign would create more of a problem at that location. Mr. Cox will submit a report on the findings. Mr. Behler suggested the Board members all take a ride through the area to assist in the discussion. The Board deferred discussion until a subsequent meeting.

ii. Rockefeller Industrial Subdivision – Request for Security Release # 6: Mr. Cox recommended the release in the amount of \$507,892.35. Mr. Behler made a motion to release the amount of \$507,892.35; seconded by Mr. Pierce. On the motion, by roll call vote, all Supervisors present voted yes.

iii. Excess stock pile of materials: Ms. Eckhart discussed the excess material stockpile and the need too have it removed in preparation of the new salt storage buildings. Mr. Cox did the measurement of the materials. Ms. Eckhart stated there is interest in the materials and the contractors will need to be able to test the material in question. Mr. Behler questioned who would do the testing. Mr. Cox indicated the materials are available for the bidders to view and have tested if needed. Mr. Pierce questioned where the material came from and the need for the testing. Mr. Tom Gogle responded the soils are from various Township projects accumulated over the past few years including major projects such as the Atlas Road Realignment and Bridge Relocation. Ms. Eckhart will get the bid packet together for review.

E. Code Enforcement: On file.

F. Road Superintendent/Public Works Leader: On file.

G. Fire Company: On file.

H. Emergency Management Coordinator: On file.

I. Parks:

a. Dog Park – report meeting with Northampton County & summary of plan for upgrade estimates for Northampton County Open Space Initiatives Program Funding (estimate report August 22nd meeting/application due by September 31st, 2017): Ms. Eckhart discussed the meeting with Northampton County Open Space Corridinator. In summary, the County would support the Northampton County 21st Century Initiate Development Grant proposal of the Phase 2 Upgrades which would include: Expansion of the asphalt paved parking lot along Savage Road to the north to provide an additional 16 parking spaces; relocation of a portion of the chainlink fence enclosure to accomodate the expanded parking lot; installation of concrete pads in the small “unleash” areas to reduce the maintenance involved with the mulch; purchase and installation of shade structures in each dog area; installation of additiona backless benches within each dog area; prepare and plan a meadow at the rear area of the park with a mowed/mulched path for access through and around the space.

b. Summeglenn/Brookdale – report meeting maintenance recommendations will be forthcoming (August 22nd meeting): Ms. Eckhart stated the full report for this area will be prepared for the next meeting.

J. Nazareth Council of Government: On file.

K. First Regional Compost Authority: On file.

L. Stormwater: Ms. Eckhart discussed the estimate from the Township Engineer to accompany the Public Works Department on the appropriate manner in which to conduct outfall and BMP inspections as well as training and locating any missed outfalls/BMPs. The purpose is three fold, in addition to the instruction would result in a report of illicit discharge inspection report as well as additional mapping work to satisfy the upcoming reporting requirements within the Urbanized Area. The additional training, report and mapping would be a progressive step to addressing the next phase of MS4 requirements (effective for the third PAG-13 Permit issuance). The Township will need to address the new 2018 requirements:

1. The complete full system mapping;
2. The development of the Township’s Pollutant Reduction Plan (plan, design and implemtn BMP’s to reduce the pollutant load = 10% sediment; 5% phosphorus & 3% nitrogen);

3. Pollutant Control Measures – additional mapping, testing and analysis related to the Appendix A (AMD Sources), B (Pathogen Sources) and C (Priority Organic Compounds Sources).

Mr. Behler made a motion to authorize the Township Engineer to assist the Public Works Department in proper site investigation/record keeping procedures for the BMP covered by the Township MS4 Permit the estimated amount of \$2,425; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

Unfinished Business

- A. Liberty Property Trust – Century Commerce Center Project – Introduction/Presentation to Board:** Mr. Mike Alderman, Liberty Property Trust, introduced the team and gave a brief background of Liberty Property Trust and the Project. Mr. Behler questioned what kind of changes will be made to the Current Plan. Mr. Alderman stated that only a few minor changes will be made.
- B. Household Hazardous Waste Collection Event – Pilot:** Ms. Eckhart discussed having a free standing HHW Event for the Township Residents. DEP permits would be required for this event. If a Township paid program is a consideration, Allen Township would have the ability piggyback on the PA Dept of Ag/DEP statewide contract. The contract is currently held with MXI. She indicated that she discussed the concept of contract with EWMI, the company in Allen Township which (part) of their operation is commercial/industrial remediation. EWMI is familiar with MXI, and offered to assist in developing a program in Allen but EWMI is not interested in providing a proposal to act as the contractor at this time. The history of volume for the electronics recycling event would be a fair indicator for the HHW event. Unfortunately, the smaller the event the higher the cost – therefore at least a piggyback arrangement would probably be to Allen’s benefit. Ms. Eckhart stated that the Township would probably be required to cover all of the costs associated with this event. Ms. Eckhart discussed the safety procedure for this type of event. Mr. Pierce questioned if any neighboring municipalities would be interested in partnering and if the volume would be enough to warrant an event of this type. Ms. Eckhart will discuss with the neighboring municipalities to gauge interest in this type of event and will discuss with MXI the procedure. In conclusion, the Board directed Ms. Eckhart to obtain additional information regarding interest of neighboring Boroughs of Northampton and North Catasauqua. She indicated she would also look into the protocols in place of surrounding County events to preplan materials brought to these events.

New Business

- A. 2018 Budget Workshop(s):** Ms. Eckhart asked the Board for dates to begin the 2018 Budget Workshops. Ms. Eckhart asked the Board for input on Capital Items for the 2018 Budget.

Public to be Heard: Mr. Gene Clater, Snowhill Rd, questioned Liberty Property Trust about Lot 2 and its proximity to the Wetlands near the Closed part of Horner Road, maintaining the integrity of the Wetlands on the property, and the addition of snowscrapers for the trailers in the complex. Mr. Alderman stated that the Company prides itself on working with the community to promote safety and would address these issues.

Mr. Mike Tift, Indian Trail Road, questioned the HHW Event and if it was mandated by the state. Mr. Hassler stated it was something the Township is looking into doing for the residents. Mr. Tift

questioned the liability and the cost if there is already an event available to the residents. Ms. Eckhart stated some residents were access to events closer to the Township.

Mr. Pierce questioned Liberty Property Trust about Lot 7 of The Jaiidl Watson Plan using the internal roads of the proposed development. Mr. Hassler suggested Liberty meet with the Planning Commission on the minor changes. Mr. Treadwell stated that Liberty Property Trust has approval and could record their plan as long as they meet the conditions of approval and their reason for being in front of the Board today was just to open the lines of communication.

Next Meetings

- ◆ Planning Commission, Monday, August 21, 2017 7:00 PM @ Allen Township Fire Company Building, 3530 Howertown Road, Northampton, PA 18067
- ◆ Comprehensive Plan – Joint Meeting BOS/PC, Tuesday, August 22, 2017 6:00 PM
- ◆ Board of Supervisors, Tuesday, August 22, 2017 7:00 PM

There being no further business the meeting adjourned at 8 P.M.

Respectfully submitted,

Ilene M. Eckhart