



# Allen Township Supervisors

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Paul Balliet, Chairman  
Bruce Frack, Vice Chairman  
Dale N. Hassler  
Alfred Pierce  
Larry Oberly

B. Lincoln Treadwell, Jr., Esq.  
Brien Kocher, P.E.  
Ilene M. Eckhart, Manager

## ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

**Thursday, April 10, 2014**

A General Meeting of the Allen Township Supervisors was held on Thursday, April 10, 2014, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

Roll Call: Paul Balliet - Present; Larry Oberly - Present; Alfred Pierce -Present; Dale N. Hassler – Present; Bruce Frack - Present; Brien Kocher, P.E. – Present; B. Lincoln Treadwell, Jr., Esq. - Present; and Ilene M. Eckhart – Present

Public to be Heard: No comments from the audience.

Public Hearings: No public hearings.

Approval of Minutes: Mr. Hassler made a motion to approve the minutes of March 2014 as presented; seconded by Mr. Frack. On the motion, by roll call vote, all supervisors present voted yes.

### Reports

**A. Treasurer:** Mr. Frack made a motion to approve the Treasurer's Report and pay the bills; seconded by Mr. Pierce. On the motion, by roll call vote, all supervisors present voted yes.

**B. Solicitor:** On file.

**C. Engineer:**

i. Howertown Road Field Erosion Issue – concept plan alternatives: Mr. Kocher presented a plan to address the issues previously reviewed by Peter Zakanycz – USDA NRCS,

concerning the drainage concerns along Howertown Road and some changes the way the water drains through the fields and onto Howertown Road. Mr. Kocher reviewed the existing swales at the northern portion of the problem area and concerns that the water is not getting to the swales as intended. He indicated that in the past the water would sheet flow over the field areas and not concentrate as severely onto Howertown Road. Additionally, the existing 18" PennDOT pipe cannot accommodate the water during extreme rain events. Mr. Kocher presented the following options to address the situation: Option 1. Installation of a 15 foot wide grass lined swale approximately 1,425 foot in length around the field (which is southwest of the Self Storage property); or Option 2. Installation of a 15 foot wide grass swale with check dams along the southern most edge of the above referenced field installation approximately 425 feet in length and a 15 foot wide grass lined swale along the southwestern edge of the field approximately 885 feet in length. Mr. Kocher felt Option 1 was the recommended engineering option but he would defer to further input from USDA.

Mr. Oberly questioned how many property owners would be involved. Mr. Balliet questioned who was expected to pay for this work? Mr. Kocher indicated the USDA would be seeking funding. The Township's contribution would be the design. Mr. Pierce questioned who would get the easements? Mr. Kocher indicated these would be questions for Mr. Zakanycz. Mr. Pierce felt that it was the Township's responsibility to manage our stormwater but that we should pursue whatever is necessary to investigate funding sources, if available, to offset the private property costs. Mr. Oberly made motion to proceed with negotiations utilizing Option 1 pursuant to the Township Engineer's recommendation; seconded by Mr. Pierce. On the motion, by roll call vote, all Supervisors present voted yes. There was some further discussion regarding the future extension of Savage Road and that essentially the Engineers design would not take this problem area into account. Mr. Kocher reviewed the previous Savage Road extension considerations.

ii. Act 537 Catasauqua Study: As follow-up to the Board's initial authorization to perform the study for this area, Mr. Kocher requested the Board's input regarding the policy issues of private vs. public sewer extensions. The Board agreed to return with input at the next meeting.

**D. Zoning Officer:** On file.

i. Impervious coverage issues patios, outdoor living area in High Density Zoning District: Ms. Eckhart raised concerns regarding the construction of outdoor living areas and the current impervious coverage restrictions in higher density areas. Ms. Eckhart additional noted that the ordinance does not provide for impervious coverage percentage increases if pervious pave materials are utilized. Following some discussion, Mr. Frack made a motion for Planning Commission to review the matter and forward their recommendation to the Board; seconded by Mr. Pierce. On the motion, by roll call vote, all Supervisors present voted yes.

**E. Code Enforcement:** On file.

**F. Road Superintendent/Public Work Director:** On file.

**G. Fire Company:** On file.

## **H. Emergency Management Coordinator:**

### **I. Parks: On file.**

i. Savage Road Trail/Dog Park – followup information: Ms. Eckhart presented follow-up information for the Boards review.

## **Unfinished Business**

**A. 2014 Recycling Event – Electronics and White Goods:** Ms. Eckhart presented proposal for a Fall Electronics Recycling Event (by Responsible Recycling Services, Kutztown, PA) proposed to be held at the Fire Company Parking Lot on September 27<sup>th</sup>, 2014. Following some discussion regarding the overall schedule of the event, the items collected for free or fee, Mr. Oberly made a motion to approve the plan as proposed by Ms. Eckhart on September 27<sup>th</sup>, 2014 for with a charge for the additional items requiring a recycling fee to the vendor after the first item (first item free – then charges apply) and that Ms. Eckhart rework the schedule to reflect one fee item for free per resident; seconded by Mr. Pierce. On the motion, by roll call vote, all Supervisors present voted yes.

**B. Resolution # 2014-05 PA DCNR Allen Township Master Open Space and Recreation Plan Grant Application:** Mr. Oberly made a motion to approve Resolution #2014-05 authorizing the submission of a PADCNR Grant Application for funding of a Master Open Space and Recreation Plan; seconded by Mr. Frack. On the motion, by roll call vote, all supervisors present voted yes.

**C. DCED Monroe Local Share Grant Approval for the purchase of Fire Protection Equipment (Airpacks/Associated Canisters & Facepieces) & Commitment to Match Contribution:** Mr. Pierce made a motion to commit Township funds to cover the match of \$18,000 from the general fund fire company allotment; seconded by Mr. Oberly. On the motion, by roll call vote, all supervisors present voted yes.

**D. Municipal Building – approval to repair sashes pursuant to contractors estimate:** Mr. Frack made a motion to approve the contractors estimate (Wasyll Mauser) in the amount of \$5,220.00; seconded by Mr. Hassler. On the motion, by roll call vote, all supervisors present voted yes.

**E. Northampton County Gaming Uncommitted Funds – Application Round:** Ms. Eckhart requested permission to attend briefing and apply for funding for electronic document storage system and generator system for Township Municipal Building. Following some further explanation regarding the program, Mr. Frack made a motion to authorize attendance to the briefing and apply for funding as outlined; seconded by Mr. Hassler. On the motion, by roll call vote, all supervisors present voted yes.

## **New Business**

**A. Recyclable Collections – New Contractor:** Mr. Hassler noted concerns regarding the new recycling schedule. Ms. Eckhart indicated she would follow-up accordingly

Public to be Heard: There being no further business the meeting adjourned. The Board held a brief executive session to discuss a personnel item.

Respectfully submitted,

Ilene M. Eckhart