



Allen Township Supervisors

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Paul Balliet, Chairman
Bruce Frack, Vice Chairman
William Holmes
Alfred Pierce
Michelle Drzewiecki

B. Lincoln Treadwell, Jr., Esq.
Brien Kocher, P.E.
Ilene M. Eckhart, Manager

ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

Thursday, June 9, 2011

A General Meeting of the Allen Township Supervisors was held on Thursday, June 9, 2011, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

Roll Call: Paul Balliet - Present; William Holmes- Present; Alfred Pierce - Present; Michelle Drzewiecki – Present; Bruce Frack - Present; B. Lincoln Treadwell, Jr., Esq. - Present; Ilene M. Eckhart – Present; Robert Mack (Hanover Engineering) - Present.

Public to be Heard: No comments from the audience.

Public Hearings: No scheduled hearings

A. Approval of Minutes: Mrs. Drzewiecki made a motion to approve the May 2011 minutes; seconded by Mr. Frack. On the motion, by roll call vote, all supervisors present voted yes.

B. Treasurer: Mr. Holmes made a motion to approve the Treasurer's Report; seconded by Mr. Pierce. On the motion, by roll call vote, all supervisors present voted yes.

C. Solicitor: On file.

i. North Hills Phase IV- Dedication of Detention Pond/Roads: Mr. Treadwell presented the following resolutions: Resolution #2011-07 dedicating the underground stormwater detention facility in North Hills; Resolution #2011-08 dedicating Oakland Drive Phase IV; Resolution #2011-09 dedicating Eisenhower Drive Phase III; Resolution #2011-010 dedicating Kennedy Drive Phase II; Resolution #2011-011 dedicating 31st Street Phase II. Following some discussion concerning the completion of these improvements Mr. Pierce made a motion to accept dedication pursuant to the aforementioned Resolutions described by Mr. Treadwell with the caveat that the standard maintenance bond requirement be waived; seconded by Mrs. Drzewiecki. On the motion, by roll call vote, all supervisors present voted yes. Mr. Treadwell indicated normally the Township would require a maintenance bond but since the roads have been

constructed for such a long period of time – Mr. Tepes has requested waiver of the maintenance bond.

Regarding the issue of the maintenance of the detention ponds Mr. Pierce raised concerns about the inadequacy of the mowing. He was concerned that with the Planning Commissions currently consideration of the sustainable landscape criteria, the Township (Public Works) should define a maintenance program for these areas so when citizens question the matter a methodical response may be offered.

D. Engineer: On file.

i. Storage Building Addition, recommendation for bid award: Mr. Mack reviewed the Hanover Engineering Associates letter of recommendation to award the bid for the storage building addition to Penn State Construction J & D, LLC in the amount of \$120,000. Mr. Pierce made motion to award the bid to Penn State Construction J & D, LLC in the amount of \$120,000; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes. Ms. Eckhart indicated that she contacted Mr. Tim Livengood regarding the West 27th Street road work and he indicated nothing is planned for the 2011 construction season.

ii. Willow Ridge, request for release of funds sidewalk/driveway aprons (Omega Homes): Mr. Mack indicated that he has reviewed the request and the quantities requested do not match those that have been measured by him in the field. He indicated he is in contact with Omega Homes to correct the matter before the request may be considered further. On the question from Mr. Pierce, Mr. Mack indicated that the portion to be recommended for released will be from the Willow Ridge original security improvements estimate. Following some further discussion, the Board tabled the request pending further review by the Township Engineer.

iii. Open Space Map/Update proposal: Mr. Mack presented the Open Space proposal authored by Jason Smith of Hanover Engineering. Following some discussion, the Board tabled the matter for discussion at the next meeting.

E. Zoning Officer: On file. Ms. Eckhart indicated she received a UCC variance request from a property owner in the Township. She indicated that we do not have a Board of Appeals in place. Mr. Pierce suggested that Ms. Eckhart contact the Nazareth COG Board of Appeals as Allen is a member. A member of the audience questioned the use of another entity to decide the rules for the Township. Mr. Pierce indicated that this is the UCC and is not really up to the Township.

E. Code Enforcement: On file.

F. Road Superintendent/Public Work Director: On file.

G. Fire Company: On file.

H. Parks: On file.

Unfinished Business

New Business

A. Request for Street Closing McNair Circle for neighborhood block party: Ms. Eckhart presented a request received to close McNair Circle for a neighborhood block party. Mr. Holmes made a motion to approve the request; seconded by Mrs. Drzewiecki. On the motion, by roll call vote, all supervisors present voted yes.

Public to be Heard: Mr. Tepes questioned the status of the Intermunicipal Sewer Service Agreement with Northampton Borough. Mr. Balliet indicated that it is his understanding that the Borough is in the process of filing with the Pennsylvania Public Utility Commission regarding this matter.

Mr. Balliet indicated that the Board would hold a brief executive session to discuss a real estate issue.

Respectfully submitted,

Ilene M. Eckhart