



Allen Township Supervisors

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Paul Balliet, Chairman
Bruce Frack, Vice Chairman
Dale N. Hassler
Alfred Pierce
Larry Oberly

B. Lincoln Treadwell, Jr., Esq.
Brien Kocher, P.E.
Ilene M. Eckhart, Manager

ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES Thursday, July 9, 2015

A General Meeting of the Allen Township Supervisors was held on Thursday, July 9, 2015, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

Roll Call: Paul Balliet - Present; Larry Oberly - Present; Alfred Pierce - Present; Dale N. Hassler - Present; Bruce Frack - Present; Jim Milot, Hanover Engineering Associates, Inc. - Present; B. Lincoln Treadwell, Jr., Esq. - Present; and Ilene M. Eckhart - Present

Public to be Heard: Mr. Michael Broschak, 3207 Kennedy Drive, questioned the Board about the cars speeding through the neighborhood pursuant to his earlier request. He indicated that Mr. Yob in his neighborhood also complained about the speeding. Mr. Broschak questioned the cost of a traffic study. Mr. Milot indicated that the initial traffic study was not that expensive but that follow-up implementation of the outcome of the study may be expensive.

Public Hearings: No public hearings.

Approval of Minutes: Mr. Oberly made a motion to approve the minutes of June 2015 as presented seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

Reports

A. Treasurer: Mr. Frack made a motion to approve the Treasurer's Report and pay the bills; seconded by Mr. Pierce. On the motion, by roll call vote, all Supervisors present voted yes.

B. Solicitor: On file. Mr. Treadwell requested a brief executive session following the regular meeting session.

i. Firearms Regulations - update: Mr. Treadwell discussed the Commonwealth Court case that declared the Act that gave organizations the right to file litigation against the township and potentially recover legal costs against firearms ordinances unconstitutional. It was thrown out because it was procedurally invalid.

C. **Engineer:** On file.

i. **PennDOT Business Partner Registration:** Mr. Milot indicated as part of the Short Lane Relocation and Rt. 329 upgrade highway occupancy permit process, it would be in the best interest for the Township register as a business partner with PennDOT. Mr. Milot indicated the electronic processing for permitting is now the PennDOT standard. He explained that this would assist in submitting applications and permits. This will also assist in accessing information on anyone submitting applications to PennDOT in the Township. Mr. Milot suggested making the Township Manager the signatory and making Hanover Engineering an authorized agent for the Township. Mr. Oberly questioned if the PennDOT Business Partner Registration signatory and administrator could be periodically changed. Mr. Milot responded that this information could be changed at the discretion of the Township. Mr. Frack made a motion to proceed with the registration; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

ii. **Rt. 329 Corridor Improvements Update:** Mr. Milot indicated that the Rockefeller's design consultant has contacted Hanover Engineering to move forward with permitting for borings associated with the Rt. 329 Improvements. Specifically the proposed borings are for the roadway approaches to the culvert. Mr. Milot indicated that the Township would need to be listed as the co-applicant. Mr. Oberly questioned who would control the work. Mr. Treadwell indicated that the Rockefeller Group would employ the contractor performing the work. In addition, financial security will be required in the case that the work is not correctly performed. Mr. Frack made a motion to authorize the Township as signatory as co-applicant on the highway occupancy permit for the Rt. 329 improvements specifically related to the roadway approaches to the Dry Run Creek Culvert; seconded by Mr. Pierce. On the motion, by roll call vote, all Supervisors present voted yes.

iii. **North Hills – Earth Disturbance Inspection Report & Township Approved Plan Compliance:** Mr. Milot discussed the violation received from the Northampton County Conservation District. Mr. Bob Grim of Hanover Engineering was sent out to look at the violation. Mr. Milot further reported that Mr. Tepes discussed the violations with the Conservation District and has indicated he will rectify the issues.

D. **Zoning Officer:** On file. Ms. Eckhart requested the Board's permission to correspond with concerning a Draft Memorandum of Understanding with Northampton County Conservation District for the responsibilities of the erosion and sedimentation control.

E. **Code Enforcement:** On file.

F. **Public Works:** On file.

G. **Fire Company:** On file.

H. **Emergency Management Coordinator:** On file.

I. **Nazareth COG Report:** On file.

J. Parks: On file. Ms. Eckhart reported recent break in at the Howertown Park Field House. She indicated that damages were less than \$100.00. She noted that the theft included the loss of a set of keys to the Field House structure.

i. Special request for use of Kreidersville Covered Bridge Park: Mr. Pierce made a motion to approve the one time usage; seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes.

Unfinished Business

A. Official Payments – Pricing Proposal for Receipt of Electronic Payments (Sewer and Trash & Recycling): Ms. Eckhart discussed the fees associated with Official Payments for payments of Trash and Recycling bills and Sewer payments. Mr. Pierce made a motion to enter into the contract with ACI International dba. Official Payments; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

B. Electronic Recycling: Mr. Oberly provided a brief report with regard to the June 13th, 2015 Electronics Event. He indicated that the final report of 9,460 pounds of electronic waste was received from Township residents.

New Business

A. Traffic Calming – Savage Road Corridor Scope and Proposal Request(s): Mr. Oberly made a motion to authorize Ms. Eckhart to proceed with a Request For Proposals for a Traffic Calming Study for the Savage Road Scope and Proposal Request; seconded by Mr. Pierce. On the motion, by roll call vote, all Supervisors present voted yes.

Public to be Heard: Mr. Tepes voiced concern regarding the Conservation District notice he received dated June 29, 2015. He presented a plan that he indicated he followed which required 30” silt fence. Mr. Tepes noted that the failure of the silt fence was an Act of God due to the recent severe rainstorms.

The Board held a brief executive session to discuss a potential litigation issue and a personnel item. There being no further business the meeting adjourned.

Respectfully submitted,

Ilene M. Eckhart