



Allen Township Supervisors

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ALLEN TOWNSHIP SUPERVISORS

MEETING MINUTES

Thursday, January 9, 2018

A General Meeting of the Allen Township Supervisors was held on Thursday, January 9, 2018, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Larry Oberly.

Roll Call: Bruce Frack - Present; Larry Oberly - Present; Gerald Montanari - Absent; Dale N. Hassler – Present; Gary Behler - Present; Bob Cox, PE – Barry Isett Associates, Inc. – Present; B. Lincoln Treadwell, Jr. Esq. - Present; and Ilene M. Eckhart – Present

Public to be Heard: No public comments.

Public Hearings: No scheduled public hearings.

Approval of Minutes: Mr. Behler made a motion to approve the minutes of December 14, 2017 and January 2, 2018 with a correction to the motion of Vice Chair contained within the draft minutes, seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes, with the correction as noted by Mr. Behler.

Reports

A. Solicitor: On file. Mr. Treadwell requested a brief executive session to discuss a potential property acquisition issue.

i. LNAA & Fed Ex – Grant of Permanent Traffic Control Device & General Grading and Utility Easements: Mr. Behler made a motion to authorize the signing of the requested easement documents; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

B. Engineer: On file. Ms. Cox reported as soon as the weather warms, Alston plans to place temporary striping on Willowbrook Road.

D. Planning, Zoning, Code Enforcement: Ms. Eckhart indicated that agenda has been modified to discuss items the Board may wish to discuss involving the Planning Commission.

- F. **Road Superintendent/Public Works Leader:** On file.
 - i. LCAP Department of Agriculture/PSU – Training February 13, 2018: Mr. Hassler to authorize Tom Gogle to attend; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.
- G. **Fire Company:** On file. Mr. Hassler further reviewed the annual report for 2017.
- H. **Emergency Management Coordinator:** On file.
- I. **Nazareth COG Report:** No report. Meeting was cancelled.
- J. **Parks:** On file. Ms. Eckhart indicated she was working on the summary for the Early Implementation Plan for the Dog Park proposal for DCNR’s consideration.
- K. **First Regional Compost Authority:** No report.
- L. **Stormwater**
 - i. **MS4 Permit Renewal (NOI) Proposal:** Mr. Hassler made a motion to accept the proposal of Barry Isett and Associates and proceed with the preparation of the MS4 Permit renewal as well as the Pollution Reduction Plan pursuant to the estimate dated January 2, 2018 (Mapping - \$5,800, Notice of Intent - \$1,600; Public Meetings/Administration - \$3,500; Existing and Proposed BMP’s - \$15,000; Operations and Maintenance - \$2,000); seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

Unfinished Business

- A. **Rockefeller Subdivision Improvements – Security Release #9:** Mr. Behler made a motion to release security request #9 in the amount of \$252,127.56 pursuant to Mr. Cox recommendation; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.
- B. **Salt Shed Design Proposal:** Mr. Behler made a motion to accept the proposal for engineering and bidding services of Barry Isett and Associates and proceed with the Salt Shed Design pursuant to the estimate dated December 14, 2017 (Survey/Base Plan- \$2,000; Site Design - \$2,500; Structural Engineering - \$12,500; MEP Engineering- \$2,000; Bid Phase Services - \$4,500; Construction Services - \$8,500); seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes. Ms. Eckhart requested the Board consider management of the yard waste composting drop off as well as the truck washing site as part of the overall project. The Board agreed these items should be integrated as discussed in previously.

New Business

A. 2018 Electronic Recycling Event: Ms. Eckhart asked the Board to consider another Electronic Recycling Event for June 16th or 30th, 2018. The Board agreed to confirm either date following confirmation of the availability of the Fire Company property with the Fire Company President.

B. Municipal Secretaries and Administrators Training Seminar: Mr. Hassler made a motion to authorize Alysia Radford to attend the training scheduled to be held in Wyomissing on April 10th, 2018 at the cost of \$80.00; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

Public to be Heard: No comments from the audience.

The Board commenced the executive session as requested by Mr. Treadwell above. There being no further business the meeting adjourned at 8:35 P.M.

Respectfully submitted,

Ilene M. Eckhart