



Allen Township Board of Supervisors

Meeting Minutes

**April 9, 2019
7:00 P.M.**

A General Meeting of the Allen Township Board of Supervisors, was held on Thursday, April 9, 2019, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, PA 18067. The Pledge of Allegiance to the Flag was led by Chairman Larry Oberly.

1. Roll Call: Present: Gary Behler; Bruce Frack; Dale Hassler; Larry Oberly; Gerald Montanari B. Lincoln Treadwell, Jr., Esq, Robert Cox, PE, PLS, Ilene Eckhart, Manager

2. Public to be Heard: No public comments.

3. Public Hearings: No public hearings.

4. Approval of Minutes: Mr. Behler made a motion to approve the minutes of March 12th and 26th, 2019 noting a correction regarding his abstention from the vote concerning the ordinance amendment providing for compensation for the Planning Commission members contained within the March 12th, 2019 draft minutes; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

5. Reports

A. Treasurer: Mr. Hassler made a motion to approve the Treasurer's Report and pay the bills; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

B. Solicitor: On file. Mr. Treadwell requested an executive session to discuss potential property acquisition after the meeting.

C. Engineer: On file. Mr. Cox noted Towpath Estates is scheduled for paving on Monday morning.

D. Planning/Zoning/Code Enforcement:

i. Public Sanitary Sewer Building Lateral Inspection Procedure: Ms. Eckhart recommended appointment of the Zoning Officer/Building Code Official as the Township's designated inspector for the building sewer laterals pursuant to Allen Township Code Section 18-123 in order to streamline the process. This appointment is typically handled at the annual Reorganization Meeting of the Board of Supervisors. She felt if the inspection is specifically noted as a condition to any new connection to the public sewer system in the Zoning/Building permit this would serve as notice to the applicant at the initiation of any new project. She felt the Township could maintain better control of the connection issues by making it part of the Zoning

Officer/Building Code employees responsibilities. Following some discussion, Mr. Montanari made a motion to appoint Mike Edelman (who is also the Township Zoning Officer/Building Code Official) as the Public Sanitary Sewer Building Lateral Inspector pursuant to the Code of Allen Township; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

E. Road Superintendent/Public Works Leader: On file and presented by Mr. Gogle.

i. Training Request: Mr. Gogle requested sending multiple employees from the Public Works Department to the upcoming Traffic Sign Basics and Worker Equipment Safety (offered by) LTAP. Mr. Behler was in favor of sending more than two as long as the Township has adequate coverage during normal business hours. Mr. Hassler was in favor of no more than three employees at any one training event. Mr. Hassler made a motion to allow three Public Works employees to attend per training event; seconded by Mr. Montanari. On the motion, by roll call vote, all Supervisors present voted yes.

ii. Seasonal Summer Help: Mr. Frack made a motion to hire Michael Jamicky, Jr. as a seasonal labor at \$9 per hour further subject to the work hours available due to his age and to supervision by Tom Gogle; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

F. Fire Company: On file and report supplied by Chief Hassler.

G. Emergency Management Coordinator: Mr. Krill provided the report.

H. Parks: On file.

i. Bath Allen Youth Club – Update: Mr. Eric Miller, President of the Bath Allen Youth Club provided a report regarding signups. He indicated there were 50 youth signed up for the program, which resulted in three teams. He felt these were good results for first year of the newly formed club. He invited the Board to opening day May 4th 9 AM festivities at the Howertown Park. He indicated there were be guest speakers, team pictures, Bake Sale/Basket Raffle and the initial game. He further invited the Board to Iron Pigs Day on June 5th. Tickets are \$11 each with \$2 ballpark credit. He noted the Club was in the process of coming up with an improvement plan. Mr. Miller indicated there had been a great deal of positive feedback.

ii. Howertown Park Parking Lot Repaving, Basketball Court Refurbishing, Fence Replacement, Field House: Mr. Hassler made a motion to proceed with the installation of the Asul System pursuant to the quote of Kistler Obrien in the amount of \$2,161;seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes. Mr. Hassler made a motion to replace the Howertown Park parking lot delineation fence on the west side of short lane pursuant to the Paramount Fence (Costars) quote in the amount of \$3,500; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes. Regarding the Short Lane Howertown Park Parking Lot (southernmost parking lot) Mr. Behler made a motion to instruct the roadcrew to repave the lot in the estimated amount up to \$16,000 for leveling course materials utilizing local forces public works; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes. The

Board instructed Mr. Gogle to coordinate this paving of the Howertown Park areas with the use of the facility by the Bath Allen Youth Club. Mr. Miller indicated he would provide the schedule.

iii. Savage Road Dog Park – Entry Way Concrete Work and Shade Structures: Mr. Montanari made a motion to approve the entry way concrete work and parking lot extension paving for the Savage Road Dog Park per Mr. Gogles quantity estimates of \$4,748; seconded by Hassler. On the motion, by roll call vote, all Supervisors present voted yes. Mr. Montanari made a motion to approve the four shade structures for the Dog Park pursuant to the quote of General Recreation (COSTARS) in the amount of \$18,861.20; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes. Ms. Eckhart noted she would seek reimbursement for the material expenses from the Northampton County Phase 2 Open Space grant pursuant to the executed agreement with Northampton County.

J. Nazareth Council of Government: On file and presented by Mr. Krill.

K. First Regional Compost Authority: Mr. Oberly reviewed the upcoming project regarding the production of color mulch.

L. Stormwater:

i. MS4 PRP (Pollutant Reduction Plan) Projects: Ms. Christine Mildner, Barry Isett and Associates, was present to provide a status report regarding the MS4 PRP Plan Projects. Ms. Mildner presented the option projects and discussed them with the Board. Ms. Mildner reviewed the conceptual projects to determine the highest potential for completion. Of the PRP Plan conceptual projects for consideration, the following were considered the most feasible options although access to private property is a major concern:

- * Walker Drive Basin Improvements – Dry Run – Potential Sediment Reduction 41,595 pounds per year
- * Catasauqua High School Bioswale – Catasauqua Creek - Potential Sediment Reduction 48,046 pounds per year
- * Drainage Channel to Outfall ID#4 with Filters - Catasauqua Creek - Potential Sediment Reduction 11,610 pounds per year
- * Seiple Property Bioretention - Catasauqua Creek - Potential Sediment Reduction 41,158 pounds per year

The benefit to the Catasauqua High School Bioswale is the educational value of the Master Stewardship Educational Pilot (for Junior), along with the potential for involvement of the Bertsch, Catasauqua, Hokendauqua Watershed Group. Ms. Mildner explained the amended soil process which should be considered with all of the projects outlined above. Mr. Montanari questioned the maintenance of the amended soil plantings. Ms. Mildner explained the sediment removal process which should occur every five to ten years within these planted areas. Regarding the conceptual Catasauqua High School Bioswale, Mr. Oberly questioned the issue of the location of the facility outside of Lehigh County. Ms. Mildner did not feel this would be an issue as the key is the facility location within the Township. Mr. Hassler voiced concerns regarding performing these projects on private property. Ms. Eckhart questioned the status of any credit for the Rt. 329 highway improvements which were constructed in

the Howertown Park. Ms. Mildner indicated that she had not heard back from Langan but she noted that the area was outside of the outfall area. The Board remained concerned regarding any proposed project on private property. Mr. Behler felt the first step the Township should take are the educational efforts when a BMP exists on private property.

6. Unfinished Business

A. Stone Ridge Subdivision, Phase 2 Security Reduction Request: Mr. Oberly questioned the status of the payment of the outstanding escrow. Mr. Tim Livengood who was present to address the Board with his attorney, David Shulman stated that the outstanding plan review and inspection escrow would be satisfied with the proceeds of the construction security release. Mr. Behler made a motion to release the \$25,000 pursuant to the recommendation of the Township Engineer; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes. Mr. Livengood indicated he would like to be copied on any correspondence issued in advance of the meeting as he voice concerns that he was not copied on the engineers reviews prior to the meeting.

B. Stone Ridge Detention Pond Liner: Mr. Shulman reviewed the request of April 8, 2019 regarding the waiver of the installation of the fence of the liner. On the question, from Mr. Behler regarding Mr. Cox' opinion on the liner, Mr. Cox indicated that although he always has concerns of sinkholes there haven't been any sinkholes for the thirteen years it has been in place. However, because the basin is not finished, Mr. Cox provided the caveat that the basin will eventually be disturbed as a sedimentation basin for the construction of the commercial property then the basin will be converted to a permanent basin. Thereby a sinkhole could occur when the basin is disturbed during the conversion process. Mr. Shulman also stated that the basin will be sold as part of the commercial property and will be owned by someone. Mr. Cox advised that potentially the liner can be deferred to a subsequent property owner (of the commercial property), if and when a sinkhole occurs. Mr. Shulman felt that the deferral would make the commercial property very difficult to sell. Mr. Behler felt this would also be a burden to track. Mr. Hassler felt he would be agreeable with the deletion of the liner – as long as the pond is owned by someone (other than the Township). Mr. Oberly tended to agree with Mr. Hassler. Mr. Behler stated that he did not like the design of the stormwater system design in Stone Ridge. Mr. Livengood provided an update on the NPDES permit compliance regarding the temporary loop road and the impervious area reduction. Following some further discussion, Mr. Behler made a motion to request that the fence around the detention pond is installed by July 31, 2019 and to waive the installation of the stormwater pond detention pond liner due to the pond remaining on private property; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

Regarding the Stone Ridge Phase 1A and 1B Phase roads, Mr. Cox requested a walkthrough with the developer prior to the release consideration and dedication of the roadways. Mr. Behler added this roadway was cored following installation. Mr. Hassler agreed that the walkthrough should be completed before the Board takes action. Mr. Livengood maintained that Mr. Cox's release recommendation was very conservative.

C. Towpath Estates, Security Reduction Request: Mr. Oberly indicated the Northampton Borough Sewer Plant Operator had reported that the main is overgrown and asked that the area be maintained to allow for access. Mr. Behler requested clarification on the outstanding security and timeframe for the completion of the West 27th Street improvements. He was concerned with the inclusion of the West 27th Street paving work which has not been completed to date. Mr. Livengood indicated that the paving was not part of the current release. Mr. Cox recommended the release of \$807,320.69 subject to the payment of any outstanding escrow owned to the Township. Mr. Behler made a motion to approve the release of \$807,320.69 per the Engineers recommendation and further subject to the payment of any outstanding plan review and inspection escrow owed to the Township; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

D. Additional Interior Camera Installation Quote – Municipal Building: Mr. Hassler made a motion to approve the estimate (Altronics) in amount of \$1,647 for the installation of two additional interior security cameras; seconded by Behler. On the motion, by roll call vote, all Supervisors present voted yes.

E. Summerglen Fence Installation Quote: Mr. Behler made a motion to approve the estimate of Paramount Fence (COSTARS) in the amount of \$27,700 for the installation of the Summerglen Detention Fence; seconded Frack. On the motion, by roll call vote, all Supervisors present voted yes.

F. Salt Shed Bids: Mr. Treadwell indicated that the Board has sixty days to consider the bids. The item will be added to the agenda for the meeting of April 30th, 2019.

G. Truck Fleet Telematics – Networkfleet Quote: Mr. Montanari made a motion to approve the quote for the installation of the Networkfleet Telematics system in the amount of \$171 per month and the \$900 installation charge for nine Public Works vehicles; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

7. New Business

A. City of Bethlehem – Mud Lane Waterline Improvements: The Board reviewed the correspondence dated March 27, 2019 received from the City of Bethlehem regarding the installation of the Mud Lane extension as well as the draft water service agreement. The letter further proposed a contribution from both Allen and East Allen Townships to fund part of the extension. The Board was not in favor of any contribution by Allen Township for the City of Bethlehem water main extension work. Mr. Oberly made a motion to notify the City that the Township will not outlay any money for the improvement of the City of Bethlehem water system; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

B. Public Works Computer Upgrades: Mr. Hassler made a motion to approve the estimate (not to exceed) for the public works compute upgrades pursuant to the proposal of SHI (COSTARS) including the purchase of three tablets; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

C. Purchasing Policy Amendment: Mr. Behler made a motion to increase the Township Manager spending allowance up to \$2,500; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

8. Public to be Heard: Mr. Ed Diechmeister cautioned the Board on the increase in fuel costs which would drive the cost of asphalt.

There being no further comments or business the meeting adjourned at 9 PM.

Respectfully submitted,

Ilene M. Eckhart

