



Allen Township Supervisors

4714 Indian Trail Road

Northampton, Pennsylvania 18067

Phone: (610) 262-7012

Fax: (610) 262-7364

Paul Balliet, Chairman
Bruce Frack, Vice Chairman
Dale N. Hassler
Alfred Pierce
Larry Oberly

B. Lincoln Treadwell, Jr., Esq.
Brien Kocher, P.E.
Ilene M. Eckhart, Manager

ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

Thursday, April 9, 2015

A General Meeting of the Allen Township Supervisors was held on Thursday, April 9, 2015, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

Roll Call: Paul Balliet - Present; Larry Oberly - Present; Alfred Pierce - Present; Dale N. Hassler – Present; Bruce Frack - Present; Jim Milot, Hanover Engineering Associates, Inc. – Present; B. Lincoln Treadwell, Jr., Esq. - Present; and Ilene M. Eckhart – Present

Public to be Heard: No comments from the audience.

Public Hearings: No public hearings scheduled.

Approval of Minutes: Mr. Oberly made a motion to approve the minutes of March 2015 as presented seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

Reports

A. Treasurer: Mr. Frack made a motion to approve the Treasurer's Report and pay the bills; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

B. Solicitor: On file.

i. Willowbrook Road and West Bullshead Roads Bike Lane/No Parking Ordinance Draft: Mr. Treadwell reviewed the draft ordinance including the fine provision up to \$50.00 for parking in an unauthorized manner and a section that would provide additional charges for the parking ticket. Following some discussion regarding enforcement, Mr. Oberly made a motion to authorize advertisement; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

ii. Request for executive session: Mr. Treadwell requested a brief executive session following adjournment to discuss personnel and a potential property acquisition issue.

C. Engineer: On file.

i. Farm Hill Road Speed Study (Landis): Mr. Milot provided the study findings and recommendation to lower the speed limit for the study portion of Farm Hill Road to 30 MPH. As a courtesy the completed study will be forwarded to Lehigh Township. 20 MPH advisory warning signs should be added prior to the sharp curves. Mr. Pierce made a motion to authorize the Township Solicitor to prepare the ordinance for the speed reduction; seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes.

D. Zoning Officer: On file. Ms. Eckhart updated the Board on the transition to the multiple Third Party Agencies.

E. Code Enforcement: On file.

F. Public Works: On file. Ms. Eckhart noted that the new John Deere tractor will be delivered next week.

G. Fire Company: On file.

H. Emergency Management Coordinator: On file.

I. Nazareth COG Report: On file.

J. Parks: On file.

i. Kreidersville Covered Bridge Park – deflector project – tentative construction October: Ms. Eckhart provided an update regarding the deflector project. She indicated that the PA FBC has approved the project. The Martin Jacoby Watershed Association will contribute \$1,500 towards the project. Ms. Eckhart will serve along with Mr. John Mauser through the Master Watershed Steward Program.

ii. Kreidersville Covered Bridge Access Driveway – Guiderail: Ms. Eckhart indicated she received quotes for the guiderail change with an estimated cost of \$9,000. Mr. Pierce made a motion to proceed with the Guiderail Modification required via the PennDOT highway occupancy permit; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

iii. PA DCNR Master Open Space and Recreation Grant: Ms. Eckhart updated the Board regarding the Public Participation and Study Committee components of the awarded PA DCNR Master Open Space and Recreation Grant. Mr. Pierce felt the trail aspect should be a major focus. Ms. Eckhart further reported regarding the Study Committee representatives pursuant to the DCNR requirements.

Unfinished Business

A. Tri Boro Soccer – follow-up regarding field reservation request: Mr. Christopher Stamper, Tri Boro Soccer was present to follow-up on the field use. Mr. Stamper provided his calendar of usage. Mr. Oberly indicated he was concerned with other people who have contacted him to use the field for the lacrosse program. He would like to know specific dates so the fields may be made available to other people. Mr. Stamper indicated during the weekdays of their scheduled seasons, the only days not on the fields would most likely be Friday. Mr. Oberly indicated he would find out what the lacrosse program was seeking regarding usage and return for additional discussion.

B. NASD Community Committee Report: Mr. Oberly provided a report regarding the recent meeting concerning discussion items which included: identification badges for first responders, mock drills and the blackboard community notification system. Mr. Pierce brought up the issue of the new background check criteria, which would need to be applied to the volunteer fire fighters.

C. Community Safety Conference Report – Monroe County 911 Center: Mr. Hassler provided a report regarding the recent meeting he attend at the Monroe County 911 Center which included presentations by Senator Scavello and the State Fire Commissioner. At the meeting, the background check issue mentioned by Mr. Pierce was discussed at length as well as grant opportunities which may exist for emergency generator systems.

New Business

A. Resolution 2015-06 – Disposition of Records: Mr. Oberly made a motion to approve resolution 2015-06; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

B. Cloud- based mapping, inventory, management and reporting system: Ms. Eckhart provide a brief report regarding the Map Decisions software. She indicated she would return to the Board with additional information regarding this subject. In addition, she indicated she would schedule a presentation(s) regarding these types of systems, including a system available through the Township Engineers office.

C. Seal – Graphic Improvement: Mr. Hassler made a motion to authorize the graphic artist work associated with the upgrade the Township seal in the amount of \$500.00; seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes.

Public to be Heard: No comments from the audience. There being no further business the meeting adjourned.

Respectfully submitted,

Ilene M. Eckhart