



Allen Township Supervisors

4714 Indian Trail Road

Northampton, Pennsylvania 18067

Phone: (610) 262-7012

Fax: (610) 262-7364

Paul Balliet, Chairman
Bruce Frack, Vice Chairman
Dale N. Hassler
Alfred Pierce
Larry Oberly

B. Lincoln Treadwell, Jr., Esq.
Brien Kocher, P.E.
Ilene M. Eckhart, Manager

ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES Thursday, October 8, 2015

A General Meeting of the Allen Township Supervisors was held on Thursday, October 8, 2015, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

Roll Call: Paul Balliet - Present; Larry Oberly - Present; Alfred Pierce - Absent; Dale N. Hassler - Present; Bruce Frack - Present; Jim Milot - Hanover Engineering Associates, Inc. - Present; B. Lincoln Treadwell, Jr., Esq. - Absent; and Ilene M. Eckhart - Present

Public to be Heard: No comments from the audience.

Public Hearings: No public hearings.

Approval of Minutes: Mr. Frack made a motion to approve the minutes of September 2015 as presented, seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes.

Reports

A. Treasurer: Mr. Hassler made a motion to approve the Treasurer's Report and pay the bills; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

B. Solicitor: On file.

C. Engineer: On file.

i. Walker Drive Stormwater Investigation – Follow-up Estimate: Mr. Milot presented a layout based upon a field meeting with the Township representatives and the residents. The plan contained a very shallow berm area to a proposed inlet east of the Milkovits property and an additional inlet which would capture additional stormwater. The plan will not disturb the existing stormdrains in the streets. Mr. Milot further proposed the replacement of the top of the inlets with the C-Type top, in order to allow unimpeded flow of stormwater within the easement area adjacent to Lot 48. Following some further

discussion, regarding the run to the additional pipe to the existing rear yard inlet which eventually enters the stormwater system at Grey Drive, Mr. Hassler questioned if the pipe would be able to carry the additional water (from the Residences of Willow Ridge property). Mr. Milot indicated the design would have accommodated the stormwater to the rear of the Willow Ridge Singles/Twins lots. Mr. Milot explained that the removal of the stockpile of topsoil and the stabilization of the rear of the site did contribute to the issue. Mr. Oberly made a motion to approve the concept plan and to authorize proceeding with the discussions with the owners of the Residences at Willow Ridge regarding a resolution based on the plan; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

ii. **Savage, East/West Bullshead and Willowbrook Road, Truck Restriction Study:** Mr. Milot updated the Board regarding the status of the plan. The Board requested an opportunity to review the plan as presented by the Township Engineer, prior to forwarding of the plan to the adjacent municipalities (East Allen Township and Northampton Borough).

iii. **Willow Ridge – Singles/Twins Final Paving, Curb & Sidewalk Installation:** Mr. Milot presented the draft paving, curb and sidewalk installation draft specifications. Mr. Milot requested the Board's input regarding the bulb where the public and private sections of McNair Drive meet. Mr. Milot further requested the Board's input regarding the pedestrian ramps at the corners of Savage Road and Willowbrook. Mr. Hassler was of the opinion to delay the placement of sidewalk from Walker to the pedestrian bridge since there is not activity. The Board agreed. Regarding the McNair Road cul-de-sacs, Mr. Frack felt that both cul-de-sacs should be included. Additionally, Mr. Hassler felt that the sidewalk sections should be included. Mr. Milot questioned if the pre-final paving inspection should be performed. Mr. Frack felt the inspection should be performed. Mr. Frack made a motion to advertise for bids to include the paving, sidewalk section and both cul-de-sacs and to eliminate the pedestrian trail piece until the future; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.

iv. **Landis Minor Subdivision:** Mr. Oberly made a motion to grant the extension for plan until November 17, 2015; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

D. **Zoning Officer:** On file.

E. **Code Enforcement:** On file.

F. **Public Works:** On file. Ms. Eckhart explained that the eastern area of Mud Lane does not have a stormwater system and the Township has received several complaints from property owners in this area. Ms. Eckhart requested the Engineer look at that section in preparation of repaving (2016) to address the stormwater management. Mr. Oberly made the motion to have the Engineer do a study the area of Mud Lane for stormwater management; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

G. Fire Company: On file.

H. Emergency Management Coordinator: On file.

I. Nazareth COG Report: On file.

J. Parks: On file. Ms. Eckhart reported that the Dog Park was opened on October 1, 2015. Mr. Oberly stated the Dog Park was well received. Mr. Hassler also commented on the amount of people and dogs using the park. Mr. Oberly stated when talking with people at the park, they requested benches. Ms. Eckhart stated that benches, landscaping and 2 additional water fountains will be looked at in the budget for 2016. Ms. Eckhart stated that she can ask the County for additional Grant Funding.

Unfinished Business

A. Roadway Improvement Fund Ordinance – Further Discussion/Amendment: Ms. Eckhart discussed the Ordinance options submitted for the Board’s consideration by Mr. Treadwell. Also discussed was the fund and the use of the monies. Ms. Eckhart provided a year to date report regarding the receipt of the fees, per the Board’s request. Mr. Milot stated that the fee tabulation of the ordinance has not been updated since 2003 and the pricing should be updated to current standards. Ms. Eckhart questioned Mr. Milot about other townships and their Ordinances regarding Roadway Improvements. Mr. Milot stated that other Townships have similar funds, but they also negotiate improvements with developers on a case-by-case basis. Ms. Eckhart also questioned what should be done if the Lot is on a State Road. Mr. Milot responded that PennDOT would need to be involved. Mr. Oberly voiced concerns about building up the road to standards the remaining parts of the road don’t meet. Mr. Hassler is concerned about this Ordinance making residents put in flag-lots to minimize costs. Mr. Milot suggested options of adding an exemption to the ordinance to give exclusion to owners to waive provision for the fee for the first and/or second divided lot, at the discretion of the Board. Following some further discussion, the Board agreed by consensus to table this discussion until the Solicitor is available to answer legal questions and discuss all the options.

New Business

A. Draft Specifications – Township Mowing and Ground Maintenance Bid: Ms. Eckhart requested authorization to advertise the Bid for Township Mowing and Ground Maintenance. The draft provides a provision to allow the Board to reject all or part of the bids as the bid is broken down by location. Ms. Eckhart stated that the contract will be written by the Solicitor to include performance clauses. Mr. Oberly made a motion to authorize advertisement of the Township Mowing and Ground Maintenance Bid pursuant to the presented draft; seconded by Mr. Frack. On the motion, by roll call vote, all Supervisors present voted yes.

B. St. Johns UCC Howertown – Request for Campfire (pursuant to Code Chapter 7, Section 105.2.C): Mr. Oberly made a motion to allow the request for campfire; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes. Mr. Hassler requested that the letter advises the Church to notify the Northampton County Dispatch at the start of the campfire.

Ms. Eckhart requested an Executive session to discuss personnel matters.

Public to be Heard: No comments from the audience.

There being no further business the meeting adjourned at 8:20 P.M.

Respectfully submitted,

Ilene M. Eckhart