



Allen Township Supervisors

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Paul Balliet, Chairman
Bruce Frack, Vice Chairman
William Holmes
Alfred Pierce
Michelle Drzewiecki

B. Lincoln Treadwell, Jr., Esq.
Brien Kocher, P.E.
Ilene M. Eckhart, Manager

ALLEN TOWNSHIP SUPERVISORS MEETING MINUTES

Thursday, December 8, 2011

A General Meeting of the Allen Township Supervisors was held on Thursday, December 8, 2011, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Paul Balliet.

Roll Call: Paul Balliet - Present; William Holmes- Present; Alfred Pierce - Present; Michelle Drzewiecki – Absent; Bruce Frack - Present; B. Lincoln Treadwell, Jr., Esq. - Present; Ilene M. Eckhart – Present; Brien Kocher PE (Hanover Engineering) - Present.

Public to be Heard: Mike Meyer, Lehigh Township provided his opinion regarding the open space ownership by government agencies.

Public Hearings: No public hearings.

Approval of Minutes: Mr. Frack made a motion to approve the minutes as presented; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes.

Reports

A. Treasurer: Mr. Holmes made a motion to approve the Treasurer's Report; seconded by Mr. Frack. On the motion, by roll call vote, all supervisors present voted yes.

B. Solicitor: On file. Mr. Treadwell requested an executive session to discuss the Northampton Borough Sewer Litigation matter at the conclusion of the regular meeting items.

C. Engineer: On file.

i. Natural Resources in Common Open Space, draft ordinance: Mr. Kocher indicated the Planning Commission has forwarded the natural resources in common open space ordinance and will be prepared for the Board's review at a subsequent meeting.

ii. Update of financial security for public improvement held by the Township for public improvements: Mr. Kocher indicated he will work with Ms. Eckhart to update the security to 2012 values. This may require a request for increase from the responsible parties.

D. Zoning Officer: On file. Ms. Eckhart presented the Board with information regarding the sale of salt at the Horwith Leasing property on Nor-Bath Boulevard. She indicated that the site is not approved for Retail. Following some discussion, Messrs. Frack and Holmes indicated that Ms. Eckhart should verify that the Township had not granted any approval for Retail and if there is a violation to notify the property owners. The Board agreed by consensus.

E. Code Enforcement: On file.

F. Road Superintendent/Public Work Director: On file. Ms. Eckhart presented information for the purchase of a replacement plow. Mr. Holmes voiced concern that this purchase should have been discussed during the budget process. Mr. Pierce felt Mr. Frack should speak to the Public Works Director to obtain more information and report back. The item was therefore tabled.

G. Fire Company: No report.

H. Parks: On file.

Unfinished Business

A. Resolution #2011-013 Establishing Sewer Rental Charges: Mr. Pierce made a motion to adopt Resolution #2011-013; seconded by Mr. Holmes. On the motion, by roll call vote, all supervisors present voted yes.

B. Time schedule for 2012 Reorganizational Meeting Tuesday, January 3, 2012: Mr. Holmes made a motion to authorize Ms. Eckhart to advertise for the meeting based on Tuesday, January 3, 2012 at 5:30 PM; seconded by Mr. Pierce. On the motion, by roll call vote, all supervisors present voted yes.

C. Emergency Management Coordinator – Job Description: Following some discussion regarding the job description presented to the Board, Ms. Eckhart was granted permission to finalize the job description based on the individual living in the community and has knowledge of the lay of the land of the Township and advertise accordingly.

New Business

Public to be Heard: Lon Snyder questioned the minutes on the website, the sale of the Kreidersville Park property and what was the Reorganizational Meeting. The Board held a brief executive session concerning ongoing litigation with Northampton Borough. There being no further comments the meeting adjourned.

Respectfully submitted,

Ilene M. Eckhart