



Application No. \_\_\_\_\_

BEFORE THE ZONING HEARING BOARD  
OF  
ALLEN TOWNSHIP  
NORTHAMPTON COUNTY, PENNSYLVANIA

Received by Zoning Board

Date: \_\_\_\_\_

By: \_\_\_\_\_

Present Zoning of Subject Panel  
\_\_\_\_\_

APPEAL PETITION

NOTICE: THIS PETITION, APPEAL, AND/OR APPLICATION, IN ORDER TO BE ACTED UPON BY THE ZONING HEARING BOARD, MUST BE FULLY COMPLETED IN ACCORDANCE WITH THE "GENERAL INSTRUCTIONS FOR ZONING HEARING BOARD APPLICANTS". FAILURE TO DO SO MAY RESULT IN A DENIAL OF THE PETITION, APPEAL, AND/OR APPLICATION. FILING FEES ASSOCIATED WITH THE WITHIN APPEAL PETITION ARE NON-REFUNDABLE; THE UNUSED PORTION, IF ANY, OF THE REQUIRED ESCROW FEE WILL BE REFUNDED FOLLOWING THE DECISION OF THE ZONING HEARING BOARD.

1. Full name(s) of Appellant(s) (hereinafter referred to as "Appellant") and mailing address of each: (attach additional sheet if necessary)
  
  
  
  
  
  
  
  
  
  
2. Name and address of attorney for Appellant (if applicable)
  
  
  
  
  
  
  
  
  
  
3. Appellant is the (check one or more)
  - ( ) owner
  - ( ) occupant
  - ( ) agent for
  - ( ) purchaser
  - ( ) other – explain

4. Appellant : (check appropriate action)

( ) hereby appeals the decision of the Zoning Officer or other Township Official alleging that said official has failed to follow prescribed procedures or has misinterpreted or misapplied any provision of a valid ordinance or map or any valid rule of regulation governing the action of the Zoning Officer.

The sections of the Allen Township Zoning Ordinance which have been misinterpreted or misapplied or in which procedure has not been followed correctly are as follows:

Action \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_  
Action \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_  
Action \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_

( ) hereby requests a variance alleging that the provisions of the Zoning Ordinance inflict unnecessary hardship upon the Appellant.

A variance is sought from the following provisions of the Allen Township Zoning Ordinance:

Action \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_  
Action \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_  
Action \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_

The variance requested relates to the:  
\_\_\_\_\_ area; \_\_\_\_\_ frontage: yard; \_\_\_\_\_ use; or  
\_\_\_\_\_provisions of the Ordinance.

(state other purpose)

( ) hereby applies for a special exception from the terms of the Allen Township Zoning Ordinance.

A special exception is sought from the following provisions of the Allen Township Zoning Ordinance:

Action \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_  
Action \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_  
Action \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_

- ( ) hereby applies for a permit under the terms of the Allen Township Zoning Ordinance.

A permit is sought under the following provisions of the Allen Township Zoning Ordinance:

Action \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_  
Action \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_  
Action \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_

- ( ) hereby applies for (other)

\_\_\_\_\_  
\_\_\_\_\_

Action \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_  
Action \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_  
Action \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ Paragraph \_\_\_\_\_

- 5. The name(s) and mailing address(es) of the owners and other parties of interest of the subject real estate involved in this Petition, Appeal or Application: (all parties to the title must be listed)
  
  
  
  
  
  
  
  
  
  
- 6. The Deed to the subject property is recorded in the Recorder of Deeds Office in and for Northampton County, in Deed Book \_\_\_\_\_, at page \_\_\_\_\_ . The date of the Deed is \_\_\_\_\_ . Date acquired by Appellant or other parties of interest is \_\_\_\_\_. A copy of said Deed is attached hereto.
  
  
- 7. The exact location of the subject property involved in this Petition, Appeal or Application is as follows: (street address is sufficient if available, if corner property, name all intersecting streets)

8. (a) The dimensions, area and configuration of the subject real estate is as follows:  
(please draw a sketch of perimeter of subject real estate)

(b) The real estate contains \_\_\_\_\_ square feet.

9. (a) The real estate is presently used for the purpose of:

Since the date of: \_\_\_\_\_  
and had been used prior thereto for the following purposes: (list dates and uses for the  
past twenty (20) years)

(b) State dimensions of each building or improvement, number of stories per building or  
improvement, location of building or improvements within the lot. If real estate is  
vacant, so note:

10. Appellant appeals or makes application from the order, requirement, decision or determination of the Zoning Officer or other Township Official made on \_\_\_\_\_ 20\_\_, which was as follows: (if insufficient space, attach additional page)
  
11. Appellant claims that, for the following reasons, the variance, special exception or other relief should be granted as requested under the aforesaid sections of the Allen Township Zoning Ordinance. (Cite all sections and your supporting position thereunder or other relevant information to be considered in your appeal. If variance, please state hardship)
  
12. The variance, if applicable, or the special exception or other relief requested and the new improvements and/or use desired to be made are as follows:
  - (a) Structure(s) to be erected and/or changed:
  
  - (b) Structures and/or property to be used for:
  
  - (c) Other improvements, alterations or zoning requirements affected:

13. Have any prior applications or appeals been filed in connection with the subject property:

Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes, state the name of applicant, date and decision:

14. Seven (7) copies of the plot plan, drawings, sketches and other exhibits and all information requested in the General Information Sheet and General Instructions are attached hereto and incorporated herein as part of the within Petition, Appeal or Application. (Appellant shall supply any objectors with copies of same)
15. Appellant agrees to comply with all provisions of the Allen Township Zoning Ordinance and is aware that the Ordinance provides for penalties for violations of its provisions.
16. The Appellant further acknowledges that the Board does not have to consider any application until all information requested by the Zoning Hearing Board or Zoning Officer is submitted by said Appellant, and that, in the event this information is not submitted within twenty-five (25) days from the date of the initial Zoning Hearing Board hearing, then the Board may deny such application, with or without prejudice to the Appellant.

17. Whenever additional information is requested by the Zoning Hearing Board and leave to submit additional information is specifically granted by the Chairman of the Zoning Hearing Board, then, in consideration of the Board's forbearance in not refusing the application at the conclusion of the hearing, the Appellant agrees to extend the time for consideration of the application by the Zoning Hearing Board for the number of days after the date for decisions specified in any Ordinance of the Township by the same number of days which the Zoning Hearing Board's consideration of the Petition, Appeal or Application was delayed by failure on the part of Appellant to submit additional information requested.

---

Appellant

---

(seal)

---

(seal)

---

(seal)

---

(seal)

All Appellants must sign; at least one must sign in the presence of a person capable of administering an oath (see below)

NOTE: The following Affidavit must be taken before a Notary Public or other appropriate Official by one of the Appellants

FOR INDIVIDUAL APPELLANTS

COMMONWEALTH OF PENNSYLVANIA

COUNTY OF NORTHAMPTON

One the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ before me, a Notary Public in and for the County and State aforesaid, the undersigned officer, personally appeared:

\_\_\_\_\_ known to me (or satisfactorily proven) to be the person whose name is subscribed to the within Petition, and acknowledged that he executed the same for the purposes therein contained and that he was authorized to take this Affidavit on behalf of all of the Appellants and that the facts set forth in the foregoing Appeal Petition and the attached exhibits are true and correct to the best of his information, knowledge and belief.

IT WITNESS WHEREOF, I hereunto set my hand and official seal.

Signature of Appellant taking Affidavit \_\_\_\_\_

(SEAL)

SWORN TO AND SUBSCRIBED

Before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_

Notary Public  
My commission expires:

Application No. \_\_\_\_\_

FOR TOWNSHIP USE ONLY

DO NOT WRITE ON THIS SPACE

FEE (AMOUNT/SIGNATURE) \_\_\_\_\_ DATE PAID: \_\_\_\_\_

DATES HEARING ADVERTISED: \_\_\_\_\_

DATE AFFECTED PROPERTY POSTED: \_\_\_\_\_

MAILINGS TO ABUTTING LAND OWNERS AND INTERESTED PARTIES

---

FINAL HEARING DATE \_\_\_\_\_ DECISION DUE \_\_\_\_\_

DECISION MAILED (CERTIFIED MAIL, RETURN RECEIPT REQUESTED) \_\_\_\_\_

DECISION MAILED TO MEMBERS OF THE BOARD \_\_\_\_\_

DECISION HANDED TO APPELLANT AND/OR OBJECTORS:

TO APPELLANT \_\_\_\_\_ DATE \_\_\_\_\_

TO OBJECTORS \_\_\_\_\_ DATE \_\_\_\_\_

DECISION: APPROVED \_\_\_\_\_ NOT APPROVED \_\_\_\_\_

IF APPROVED, WITH CONDITIONS AS FOLLOWS \_\_\_\_\_

---

DECISION DATE \_\_\_\_\_

APPEAL TO COURT OF COMMON PLEAS TAKEN \_\_\_\_\_

PLANNING COMMISSION REFERENCE DATE: \_\_\_\_\_

DISPOSITION \_\_\_\_\_

LEHIGH/NORTHAMPTON JOINT PLANNING COMMISSION ACTION:

DATE \_\_\_\_\_ DISPOSITION \_\_\_\_\_

ALLEN TOWNSHIP  
NORTHAMPTON COUNTY, PENNSYLVANIA  
ZONING HEARING BOARD

APPLICATION # \_\_\_\_\_

DATE OF HEARING BOARD MEETING(S) \_\_\_\_\_

DATE OF DECISION \_\_\_\_\_

APPELLANT(S)

APPEAL TYPE

VARIANCE

PERMIT

SPECIAL EXCEPTION \_\_\_\_\_ INTERPRETATION

OTHER \_\_\_\_\_

DESCRIPTION OF APPEAL:

DECISION OF THE BOARD:

ZONING HEARING BOARD

\_\_\_\_\_  
SECRETARY