

APPLICATION FOR TOWNSHIP HIGHWAY OCCUPANCY PERMIT

_____ Township, _____ County

CALL BEFORE YOU DIG!
PENNSYLVANIA LAW REQUIRES
3 WORKING DAYS NOTICE FOR
CONSTRUCTION PHASE
-- STOP CALL 811
Pennsylvania One Call System, Inc.

Township Contact Information:

Any work performed within the right-of-way of a township road requires submission of two copies of this form along with two copies of sketch showing location and details of the proposed work.
Any work performed on a township road over, under, or within, the limits of a limited access state highway, requires a state permit.
The prescribed permit fee shall accompany the application and sketch. Schedules of fees are furnished on request.

APPLICANT INFORMATION

LOCATION WHERE WORK IS TO BE COMPLETED

Name: _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Fax: _____

Township street or address: _____
Township: _____
County: _____

Applicant is an (please circle response): Individual Partnership Corporation

Anticipated start date: _____ Anticipated completion date: _____

Required Data: The road surface is improved to a width of _____ ft. Distance from center of line to roadway or gutter or ditch: _____ ft.
Distance from center line of road to right-of-way line: _____ ft.

Number of poles to be erected: _____. Nearest distance from center of road to structure: _____ ft. Distance of proposed work along road _____ ft.

The improved surface of the road (will) (will not) be opened. Approximate area of openings in improved surface: _____ sq ft. Length of trench along road: _____ ft. Depth of trench below surface: _____ in.

DESCRIPTION AND PURPOSE OF WORK
(Attach additional sheets as necessary)

Applicant Signature: _____

Date: _____

FOR TOWNSHIP USE ONLY:

DENIED APPROVED

Permit Issue Date: _____

Work to be completed by: _____ Permit # _____

Application Fee: _____ Inspection Fee: _____ Total: _____

Plans required: NO YES If yes, are plans satisfactory: NO YES

Traffic control plan consistent with MUTCD: NO YES

White Copy Applicant

Yellow Copy Township

This fee schedule is in compliance with Title 67 Pennsylvania Code, Section 441.4. *(as of 12/31/09)*

EXEMPTIONS

Permit issuance fees and general permit inspection fees are not payable by any of the following:

- 1) The commonwealth
- 2) Political subdivisions of the commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement opening will be charged.
- 3) Governmental authorities organized under the laws of the commonwealth
- 4) The federal government
- 5) Charitable organizations that are in compliance with the Institutions of Purely Public Charity Act of 1997 *(10 PS 371)* *(churches, hospitals, schools, charitable insitutions, veterans' organizations, non-profit orgnizations)*
- 6) Utility facility owners for:
 - a) The installation of street lights at the request of PennDOT or the township.
 - b) The replacement or renewal of their facilities prior of a township resurfacing project, after notice from the township.
 - c) Facilities moved at the request of PennDOT or the township.
 - d) The reconstruction or maintenance of their facilities that occupy the right-of-way under private status.

ADDITIONAL INSPECTION FEES

If the township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee will be charged for additional salary, overhead and expenses incurred by each assigned inspector and the township.