

Allen Township
Northampton County, Pennsylvania

RESOLUTION #2018-06

TOWNSHIP'S GENERAL FEE SCHEDULE FOR 2018

WHEREAS, the certain ordinances of Allen Township provide for fees that are to be paid to the Township General, Escrow and Recreation Funds for reviewing applications and processing plans and applications; and

WHEREAS, these fees are to be established to provide for general reimbursement to the Township General, Escrow, Water/Sewer and Recreation Funds for administrative costs associated with processing applications and plans, distributing the application and plans to various review agencies, and

WHEREAS, the Township of Allen is desirous of establishing a uniform Fee Schedule for such applications so that the general administration costs associated with processing each application does not have to be calculated on a case-by-case basis,

NOW, THEREFORE be it resolved and it is hereby resolved as follows:

- I. All "whereas" clauses are incorporated herein by reference,
- II. The Allen Township Board of Supervisors hereby repeals all prior inconsistent fee schedule Resolutions and sets forth fees as follows:
 - 1. Administration/ Miscellaneous
 - A. Comprehensive Plan \$25
 - B. Copies .25 per page
 - C. Certification of Record \$5 per record
 - D. Postage Fees Actual Cost of Mailing pursuant to US Post schedule
 - E. Returned Check \$25
 - F. Subdivision and Land Development Ordinance \$15
 - G. Tax Certification \$15
 - H. Sewer/Municipal Waste & Recycling Certification \$10
 - I. Duplicate Tax Bill \$10
 - J. Zoning Map \$5
 - K. Zoning Ordinance w/ Map \$15

2. Application for Hearing (Zoning Hearing Board and Board of Supervisors) See note regarding fee policy.

	Non-refundable Application Fee	Escrow Fee
Residential/Agricultural	\$200.00	\$300.00
Industrial/Commercial	200.00	1,000.00
Validity Challenge	2,000.00	500.00
Conditional Use	1,500.00	500.00
Curative Amendment	2,000.00	500.00
Petition for Rezoning/Amendment	1,500.00	500.00
Miscellaneous	100.00	500.00

3. Erosion and Sedimentation Control/Stormwater Management Ordinance, Grading Plan, or Residential Site Plan (any residential structure over s.f.) \$50.00 nonrefundable application/\$500.00 escrow

4. Highway Occupancy, Road Encroachment and Driveway Permit \$50.00

5. Junkyard License \$300.00

6. Municipal Waste and Recycling Bill

On or Before February 28, 2018 \$270.00

Between March 1, 2018 and March 31, 2018 \$280.00

After April 2, 2018 \$300.00

** \$10 senior citizen discount available if paid by February 28, 2018

7. Occupancy/Moving Permit \$10.00

8. Recreation Facility Rental See Policy/Lease Information

9. Recreation Fees in Lieu of Land Dedication

A. Lots created after 03/01/05 \$1,000.00 per lot

B. Lots created before 03/01/05 \$700.00 per lot

C. Commercial/Industrial Lots \$200.00 per acre

10. On-lot sewage disposal system.

- A. Site Evaluations & Percolation Testing (New Systems & Major Repairs):

Residential Systems (includes soil probes and one (1) 6-hole percolation test)

\$ 650.00 per Lot

Non-residential / Community Systems:

Soil Probes (includes max. four (4) soil probes) \$ 250.00 per Lot

Percolation Test (6-hole test) \$ 400.00 per Lot

Percolation Test (each additional 6-holes) \$ 100.00

Percolation Test (two (2) 6-hole tests simultaneously) \$ 500.00

Verification of Prior Testing \$ 150.00 per Lot

Notes: All applications for new testing include a one-time \$75.00 Administrative Fee (non-refundable). Fees must be submitted before the Township releases the site suitability report and test results.

- B. Permit Application Fees (Repairs, Redesigns, Renewals & Transfers):
 - Applications for Minor Repairs or Redesigns (each occurrence) \$100.00
 - Applications for Major Repairs or Redesigns (each occurrence) \$250.00
 - Applications for Permit Renewals or Transfers (each occurrence) \$150.00

Note: Relocations are considered new testing and will require new site evaluation and new application fees.

- C. Inspections
 - Residential Installations (Pressurized Systems) \$450.00 per Lot
 - Residential Installations (Gravity Systems) \$350.00 per Lot
 - Non-residential/Community Installations \$50.00 plus \$100.00 per Insp.
 - Callback/Re-inspection fee (per occurrence) \$ 100.00
 - Consultation/Inspection for Certificates of Occupancy \$ 150.00 per Lot

- D. Subdivision Fees (In Addition To Site Evaluation & Percolation Testing)
 - Fees for planning exemptions, plan reviews (Component 1, 2, 3, and 4a), and non-building waivers will be performed on an hourly basis, with all applications to include a \$50.00 Administrative Fee (non-refundable).

- E. SEO Services (hourly rate) \$ 77.00 per hour

11. Public Sanitary Sewer

- A. Plumber's Certification (Annual fee) \$50.00
- B. Building Sewer Lateral Inspection \$100.00
- C. Sewer Rentals metered water supply
 - by NBMA 115% of quarterly metered water charge
- D. Sewer Rental metered water supply
 - by City of Bethlehem 133.3% of quarterly metered water charge
- E. Sewer cost reimbursement charges from Catasauqua Borough/Hanover Township, Lehigh County Actual Costs plus 5% administration fee

12. Solicitation (per canvasser) \$10.00

13. Subdivision/Land Development. See note regarding fee policy.

	Non-refundable Application Fee	Escrow Fee
Residential/Agricultural Sketch Plan	\$100.00	\$500.00
Industrial/Commercial Sketch Plan	150.00	1,000.00
Commercial Land Development Plan	150.00	7,000.00
Industrial Land Development Plan	200.00	10,000.00
Lot Line Adjustments & Miscellaneous Submissions	100.00	\$2,000.00
Subdivisions	200.00	# of Lots = calculated fee 2 – 8 = 500.00 per lot 9 – 19 = \$4,000.00 plus \$500.00 per lot 20 – 29 = \$6,000 plus \$400.00 per lot 30 + = \$7,000 plus \$300.00 per lot

14. Water Lateral Inspection (connection to public system) \$100.00

15. Zoning Permit Application Review and Permit

- A. Residential
 - i. New Residential \$300.00
 - ii. Residential Additions 200.00
 - iii. Accessory or Miscellaneous Uses
 - 1. Decks 80.00
 - 2. Sheds/ accessory buildings 60.00
 - 3. Fences and other miscellaneous structures 50.00
 - 4. Swimming Pools 80.00
 - 7. Demolition/Razing 40.00
 - 8. Use (including Home Occupation) 60.00
- B. Agricultural 50.00
- C. Commercial/Industrial with Change in Use 500.00
(new construction, additions, alterations, changes in occupancy)
- D. Commercial/Industrial with no Change in Use 250.00
(new construction, additions, alterations, changes in occupancy)
- E. Signs
 - i. Temporary 50.00

ii.	Permanent	100.00
F.	Temporary Structure (sales trailer, etc.)	150.00
16.	UCC Permit Application Deposit for Third Party Inspection	50.00


The above fees are non-refundable unless noted as escrow and are cumulative if multiple fees apply. Any submission or application requiring both non-refundable application fees and escrow fees must be paid in the form of separate checks. All fees are due at the time of application or submission.

Escrow fees are in addition to any applicable non-refundable fees. All fees and escrows must be paid at the time of plan submission. Approved plans will not be recorded and/or sewage permits will not be issued until such time as all fees are paid to Allen Township. Any escrow balance going below 50% of the original amount must be replenished back to the original amount for the review process to proceed. If escrow accounts go below the minimum amount, no further reviews will be completed and plans will be rejected. Any interest earned from deposited escrow funds will inure to Allen Township. All expenses deducted from escrow accounts are subject to the prevailing adopted Township Engineers and Township General and Civil Solicitors Fees Schedules.

IN WITNESS WHEREOF, this Resolution has been duly enacted this *2nd* day of January 2018.

Attest

Allen Township Supervisors


Secretary


Chairman

