



**Allen Township**  
Board of Supervisors and Planning Commission  
4714 Indian Trail Road  
Northampton, Pennsylvania 18067

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**ALLEN TOWNSHIP SUPERVISORS & PLANNING COMMISSION  
JOINT MEETING  
MINUTES  
September 28, 2016**

A Comprehensive Plan Meeting of the Allen Township Board of Supervisors and the Allen Township Planning Commission was held on Wednesday, September 28, 2016, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Bruce Frack.

**Roll Call:** Present: Bruce Frack; Dale N. Hassler; Alfred Pierce; Gary Behler; Eugene Clater; Gary Krill; Ilene Eckhart, Manager; Jerome Skrincosky, AICP (Hawk Valley) and David Schwartz (CH Planning). Absent: Larry Oberly and Louis Tepes, Jr.

**Public to be Heard:** No comments from the audience.

**General Business:**

**A. Comprehensive Plan Update:**

(1) Chapter 9: The Project Team previously issued a preliminary draft of Chapter 9 (Transportation and Circulation) of the Comprehensive Plan. The Task Force reviewed Chapter 9 and provided several comments to the Project Team, which shall be incorporated as part of the final draft.

(2) Chapter 6, 7 and 8: The following progress report is hereby reported:

(a) Chapter 6 (Community Facilities and Services) has been completed by the Project Team and distributed to the Task Force for review and consideration. The preliminary draft of Chapter 6 shall be reviewed by the Task Force at the next workshop meeting.

(b) The preliminary draft of Chapter 7 (Fiscal Impact and Economic Development) and Chapter 8 (Utilities and Stormwater Management) were previously issued to the Task Force and shall be reviewed at the next workshop meeting.

(3) Chapters 5 and 10: The Project Team shall continue to work on Chapter 5 (Land Use) and Chapter 10 (Strategic Implementation). These chapters will be completed within the next 2 to 3 months and will be distributed to the Task Force for review and consideration.

- (4) LVPC Comprehensive Plan and GIS Maps: The Project Team has contacted the Lehigh Valley Planning Commission (LVPC) to discuss the relative planning documents and mapping efforts that will be released in the near future. Further discussion shall be required.
- (5) Zoning Amendments: Copies of the proposed amendments to the Allen Township Zoning Ordinance along with the draft review issued by the LVPC were distributed to the Task Force. HVA shall review these proposed amendments and provide a written report to Allen Township.
- (6) General Discussion: The Task Force in conjunction with the Project Team discussed issues that relate to past and current planning efforts in Allen Township. These general discussion points shall be utilized by the Project Team for the 2017 Comprehensive Plan.
- (7) Workshop Meetings: The Task Force determined that 2 additional workshop meeting should be added to the project schedule. Workshop Meeting 11 will be held on January 24, 2017 and Workshop Meeting 12 will be held on February 22, 2017. The Task Force also determined that Workshop Meetings 9 through 12 shall start at 6:00 pm. The Board of Supervisors directed the Manager to advertise accordingly.

**The next workshop meeting will be held on Wednesday, October 26, 2016 at 6:00 pm.**

With no other business to discuss at this time, the meeting was adjourned.

Respectfully submitted,

Ilene M. Eckhart