



Allen Township
Board of Supervisors and Planning Commission
4714 Indian Trail Road
Northampton, Pennsylvania 18067

**ALLEN TOWNSHIP SUPERVISORS & PLANNING COMMISSION
JOINT MEETING
MINUTES
July 27, 2016**

A Comprehensive Plan Meeting of the Allen Township Board of Supervisors and the Allen Township Planning Commission was held on Wednesday, July 27, 2016, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Bruce Frack.

Roll Call: Present: Bruce Frack; Dale N. Hassler; Alfred Pierce; Larry Oberly; Gary Behler; Eugene Clater; Gary Krill, Louis Tepes Jr.; Ilene Eckhart, Manager; Jerome Skrincosky, AICP (Hawk Valley).

Public to be Heard: No comments from the audience.

General Business:

A. Church Road – Stormsewer Structure and Pipe Replacement: Ms. Eckhart requested the Board's approval to purchase the necessary stormsewer inlets, structures and pipe for the proposed project. She indicated the pipe quantities in the amount of \$9,368.00 (FEI Waterworks #922) pursuant to the LVCPC Coop Bid and stormsewer inlets/structures in the amount of \$7,031.00 (Monarch Precast Concrete Corp.). Mr. Pierce made a motion to authorize the purchases as described by Ms. Eckhart; seconded by Mr. Oberly. On the motion, by roll call vote, all Supervisors present voted yes.

B. Comprehensive Plan Update:

- (1) **Chapters 1, 2 and 3:** The Project Team previously issued a preliminary draft of certain components of the Comprehensive Plan: The following discussion has resulted:
- i. Chapter 1 (An Invitation) was reviewed and discussed by the Task Force. Comments were presented to the Project Team that will be considered as part of the final draft.
 - ii. Chapter 2 (The Community Vision) was reviewed and discussed by the Task Force. Comments were presented to the Project Team that will be considered as part of the final draft. The Task Force shall also work on Section 2.A (Our Mission Statement).
 - iii. Chapter 3 (The Foundation of the Plan) was partially reviewed and discussed by the Task Force. The Project Team indicated that this chapter will be a vital component

and additional time may be required to review the goals, objectives and policies. The Task Force shall continue its review of this draft at the next workshop meeting.

- (2) **Chapters 4, 7 and 8:** The Project Team has completed and issued a preliminary draft of the following components of the Comprehensive Plan: Chapter 4 (Natural Features and Resources); Chapter 7 (Fiscal Impact and Economic Development); and Chapter 8 (Utilities and Stormwater Management). A presentation of this information was provided by the Project Team. The Task Force shall review the preliminary draft and provide comments at the next workshop meeting.
- (3) **Chapters 5, 6, and 9:** The Project Team shall continue to work on the following components of the Comprehensive Plan: Chapter 5 (Land Use); Chapter 6 (Community Facilities and Services); and Chapter 9 (Transportation and Circulation). These chapters will be completed within the next 2 to 3 months and will be distributed to the Task Force for review and consideration.
- (4) **LVPC Comprehensive Plan and GIS Maps:** The Project Team will contact the Lehigh Valley Planning Commission (LVPC) to discuss the relative planning documents and mapping efforts that will be released in the near future.
- (5) **General Discussion:** The Task Force in conjunction with the Project Team discussed several issues that relate to past and current planning efforts in Allen Township. These general discussion points shall be utilized by the Project Team for the 2017 Comprehensive Plan.

The next workshop meeting will be held on Wednesday, August 24, 2016 at 7:00 pm.

With no other business to discuss at this time, the meeting was adjourned.

Respectfully submitted,

Ilene M. Eckhart