



Allen Township
Board of Supervisors and Planning Commission
4714 Indian Trail Road
Northampton, Pennsylvania 18067

**ALLEN TOWNSHIP SUPERVISORS & PLANNING COMMISSION
JOINT MEETING
MINUTES
May 25, 2016**

A Comprehensive Plan Meeting of the Allen Township Board of Supervisors and the Allen Township Planning Commission was held on Wednesday, May 25, 2016, at 7:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Bruce Frack.

Roll Call: Present: Bruce Frack; Dale N. Hassler; Alfred Pierce; Larry Oberly; Gary Behler; Eugene Clater; Gary Krill, Louis Tepes Jr.; Ilene Eckhart, Manager; Jerome Skrincosky, AICP (Hawk Valley).

Public to be Heard: No comments from the audience.

General Business:

- (1) **Tour of Allen Township:** The Project Team in conjunction with members of the Task Force shall conduct a tour of Allen Township on Friday, June 10, 2016 in order to gain a closer perspective of local and regional issues that may pertain to the 2017 Comprehensive Plan.
- (2) **Comprehensive Plan Survey:** The Comprehensive Plan Survey (CP Survey) has been completed. There were 747 total responses (138 via on-line and 609 mail-in), which accounts for 34.4 percent of the total housing units in Allen Township. A summary report of the results shall be posted on the Allen Township Website and included within the 2017 Comprehensive Plan.
- (3) **Prioritization of Community Issues:** The Task Force has prioritized the community issues that were analyzed within the Comprehensive Plan Assessment Report and tabulated as part of the Comprehensive Plan Survey. The Task Force has identified the following principal issues:
 - Conservation of rural areas and promote sustainable agriculture
 - Promote and conservation of natural, historical and cultural resources
 - Maintain strong tax base to fund public improvements without raising tax rates
 - Improve major routes in and to Allen Township

In addition to these issues, the Task Force also prioritized issues relative to: land use and zoning; community facilities and services; economic development; transportation and circulation; and utilities. The Project Team shall utilize this information to establish the community goals, objectives and policies, which shall become the foundation of the 2017 Comprehensive Plan.

- (4) **Community Vision:** The Project Team would like to complete Phase 1 of the Project within the next two (2) months. The remaining tasks shall include: establishing a mission statement; identifying the principal issues; and preparing community goals, objectives and policies that can be strategically implemented over the next 10 to 15 years. The residents and landowners within the community are encouraged to attend the workshop meetings.
- (5) **General Discussion:** The Task Force in conjunction with the Project Team discussed several issues that relate to past and current planning efforts in Allen Township. These general discussion points shall be utilized by the Project Team for the 2017 Comprehensive Plan.

The next workshop meeting will be held on Wednesday, June 22, 2016 at 7:00 pm.

With no other business to discuss at this time, the meeting was adjourned.

Respectfully submitted,

Ilene M. Eckhart