



Allen Township
Board of Supervisors and Planning Commission
4714 Indian Trail Road
Northampton, Pennsylvania 18067

**ALLEN TOWNSHIP SUPERVISORS & PLANNING COMMISSION
JOINT MEETING
MINUTES
March 22, 2017**

A Comprehensive Plan Meeting of the Allen Township Board of Supervisors and the Allen Township Planning Commission was held on Wednesday, March 22, 2017, at 6:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Larry Oberly.

Roll Call: Present: Bruce Frack; Dale N. Hassler; Larry Oberly; Al Pierce; Gary Behler; Eugene Clater; Gary Krill, Louis Tepes Jr.; Ilene Eckhart, Manager; Jerome Skrincosky, AICP (Hawk Valley).

Public to be Heard: No comments from the audience.

General Business:

The Allen Township Comprehensive Plan Task Force (Task Force) in conjunction with the Project Team (HVA and CHP) held a workshop meeting on March 22, 2017 at the Allen Township Municipal Building. The following is a summary from Task Force Meeting 14:

- (1) **Chapters 1 through 11.** The Project Team previously issued revisions to the final draft of Chapters 1 through 11 for review and consideration. The Task Force provided comments on the final draft that will be incorporated into the revised final draft.
- (2) **GIS Maps:** The Project Team previously issued revisions to the final draft of Maps 1 through 14, which will be included as Appendix A within the Comprehensive Plan. The Task Force provided comments on the final draft that will be incorporated into the revised final draft.
- (3) **Appendices:** The Project Team issued a final draft of: Appendix A (Comprehensive Plan Maps); Appendix B (Community Assessment Report); Appendix C (Community Survey); Appendix D (Historic Perspective); Appendix E (Demographic Profile); and Appendix F (Resolution TBP).
- (4) **Recommendation:** The Task Force recommended that the revised final draft be issued for public review by: the Lehigh Valley Planning Commission; Northampton Area School District; and the adjacent municipalities in accordance with the provisions specified by the

Pennsylvania Municipalities Planning Code. The 45 day review period shall commence on March 28, 2017 and conclude on May 12, 2017.

(5) **Public Review:** The revised final draft of the Comprehensive Plan shall also be available for public review at the Allen Township Municipal Building and on the Allen Township Website. Public comments by the landowners, residents, business owners and other interested parties may be issued to Allen Township by May 24, 2017.

(6) **Project Schedule:** The Task Force determined that the following project schedule shall apply:

March 27, 2017: The Project Team delivers the revised final draft to Allen Township.

March 28, 2017: The public review period commences as per the MPC.

May 15, 2017: The public review period for the Lehigh Valley Planning Commission, Northampton Area School District and the adjacent municipalities concludes.

May 24, 2017: The Allen Township Planning Commission conducts a public meeting. All written comments are accepted for consideration. A public comment period shall be provided for the landowners, residents, business owners and other interested parties. The Planning Commission shall make a recommendation to the Board of Supervisors and conclude the public meeting as per the MPC.

May 24, 2017: The Board of Supervisors may hold a public hearing after the public meeting of the Planning Commission has been concluded. The Board of Supervisors may consider municipal adoption via a Resolution as per the MPC.

On behalf of the Planning Commission, Mr. Pierce made a motion to recommend commencement of the intergovernmental review of the Final Draft of the Allen Township 2017 Comprehensive Plan to the Board of Supervisors subject to the changes discussed this evening as outlined in Mr. Skrinco's tentative schedule described above; seconded by Mr. Behler. On the motion, by roll call vote, all Planning Commission members voted yes.

On behalf of the Board of Supervisors, Mr. Pierce made a motion to authorize commencement of the intergovernmental review of the Final Draft of the Allen Township 2017 Comprehensive Plan subject to the changes discussed this evening as outlined in Mr. Skrinco's tentative schedule described above; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.

With no other business to discuss at this time, the meeting was adjourned.

Respectfully submitted,

Ilene M. Eckhart