



Allen Township
Board of Supervisors and Planning Commission
4714 Indian Trail Road
Northampton, Pennsylvania 18067

**ALLEN TOWNSHIP SUPERVISORS & PLANNING COMMISSION
JOINT MEETING
MINUTES
December 14, 2016**

A Comprehensive Plan Meeting of the Allen Township Board of Supervisors and the Allen Township Planning Commission was held on Wednesday, December 14, 2016, at 6:00 P.M. at the Allen Township Municipal Building, 4714 Indian Trail Road, Northampton, Pennsylvania 18067. The Pledge of Allegiance to the Flag was led by Chairman Bruce Frack.

Roll Call: Present: Bruce Frack; Dale N. Hassler; Larry Oberly; Al Pierce; Gary Behler; Eugene Clater; Gary Krill; Ilene Eckhart, Manager; Jerome Skrincosky, AICP (Hawk Valley); David Schwartz; Absent: Louis Tepes Jr.;

Public to be Heard: No comments from the audience.

General Business:

- A. **2017 Meeting Schedule:** Mr. Hassler made a motion to authorize advertisement of the Board of Supervisors meetings for 2017 on the second Thursdays and fourth Tuesdays of each month and the Planning Commission for the third Mondays of each month at 7:00 PM at the Municipal Building; seconded by Mr. Behler. On the motion, by roll call vote, all Supervisors present voted yes.
- B. **FP Willow Ridge – Sewer Litigation:** Mr. Oberly made a motion to authorize John Mahoney, Esq. of Siana, Bellwar and McAndrew to proceed with filing of an appeal from the concurrently transmitted order of December 6, 2016; seconded by Mr. Behler. On the motion by roll call vote, all Supervisors present voted yes.
- C. **PennDOT Application for Traffic Signal Approval – Rt. 329/Commerce Boulevard – Resolution 2016-14:** Mr. Pierce made a motion to approve the Resolution 2016-14 and authorize the required PennDOT Application for the Rt. 329/Commerce Boulevard Signal; seconded by Mr. Hassler. On the motion, by roll call vote, all Supervisors present voted yes.
- (1) **Chapter 8:** The Project Team previously issued a preliminary draft of Chapter 8 (Utilities and Stormwater Management) of the Comprehensive Plan. The Project Team also forwarded an updated draft for review and consideration. The Task Force provided

several comments to the Project Team, which shall be incorporated as part of the final draft.

- (2) **Chapter 9:** The Project Team previously issued a preliminary draft of Chapter 9 (Transportation and Circulation) of the Comprehensive Plan. The Project Team also distributed an update on the recommendations for review and consideration. The Task Force provided several comments to the Project Team, which shall be incorporated as part of the final draft.
- (3) **Chapter 5:** The Project Team distributed the preliminary draft of Chapter 5 (Land Use). The Task Force shall review the preliminary draft at the next workshop meeting.
- (4) **Future Land Use Map:** The Project Team distributed a preliminary draft of draft Future Land Use Map, which shall be included as part of Chapter 5 of the Comprehensive Plan. In order to clarify certain issues, the title of this map may be changed to “Future Land Use and Zoning Map”. The Task Force shall review the preliminary draft at the next workshop meeting.
- (5) **GIS Maps:** The Project Team distributed the preliminary draft of the maps that will be included within the Comprehensive Plan. The Task Force shall review the preliminary draft at the next workshop meeting.
- (6) **Chapter 7:** The preliminary draft of Chapter 7 (Fiscal Impact and Economic Development) was previously issued to the Task Force and shall be reviewed at the next workshop meeting.
- (7) **Chapter 10:** The Project Team shall continue to work on Chapter 10 (Strategic Implementation). These chapters will be issued to the Task Force by the next workshop meeting.
- (8) **Project Schedule:** The Task Force previously determined that additional workshop meetings should be added to the project schedule. Workshop Meeting 11 will be held on January 25, 2017 and Workshop Meeting 12 will be held on February 22, 2017. Additional meetings will be added to the project schedule on an as needed basis. The Task Force determined that all future meetings shall start at 6:00 pm.

The next workshop meeting will be held on Wednesday, January 25, 2017 at 6:00 pm.

Public to be Heard: Mr. Richard Novak suggested the Board/Commission provide copies of materials as were being discussed in order to be able to follow along with the meeting.

With no other business to discuss at this time, the meeting was adjourned.

Respectfully submitted,

Ilene M. Eckhart

